

THE REGULAR MONTHLY MEETING WAS HELD ON WEDNESDAY, JUNE 20, 2018. PRESENT WERE MR. KAVITSKI, MR. THOMAS, MR. FISHER, CHUCK MADISON, STEWART SMITH, THE SOLICITOR, AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

CITIZENS PARTICIPATION

No citizens were present.

APPROVE MAY MINUTES

Mr. Thomas made the motion and Mr. Fisher second. Vote 3-0.

APPROVE MAY PAID INVOICES

Mr. Thomas made a motion to approve the May paid invoices for the Water Division totaling \$ 78,434.10 and the Sewer Division invoices totaling \$78,361.72, and Mr. Fisher second. Vote 3-0. (Reference 2140-A).

CURRENT INVOICES

Mr. Thomas made a motion to approve payment of the current Water Division invoices totaling \$ 58,689.00, the Sewer Division invoices totaling \$ 52,591.25, and the Sandy Run invoices totaling \$ 99.19. Mr. Kavitski second. Vote 3-0. (Reference 2140-B).

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2140-C.

WATER DIVISION REPORT

Mr. Jay Lynch of Meiser & Earl Inc. was present. See Engineering Report Reference 2140-D. Meiser & Earl Inc. were originally hired to do audit on the Wells for Regulatory Compliance. The company did a file review at Pennsylvania Department of Environmental Protection and they found the file review very helpful.

The production data on paper needs to be converted to digital format. For Meiser & Earl to convert all this information digitally, the price would be 1,000 to 1,500 for the data entry per year on the active wells. The Susquehanna River Basin Commission (SRBC) wants the last five (5) years of data on well production.

Mr. Spock arrives at the meeting at 6:15 PM.

Mr. Lynch stated that Wells 4, 6, and 10 were in use prior to 1978 so their well production is grandfathered. The SRBC wants everyone to register their grandfathered well production amounts and must be done in 2-year timeframe.

The Authority must have all property information such as deeds for all well locations. Setup a meeting with PADEP to see what their understanding of our system is and obtain any well specific permitted pumping rates.

Mr. Lynch will also setup a meeting with the SRBC at Harrisburg as soon as possible. Discussion with SRBC to see if the Authority will need a SRBC Out of Basin Diversion approval. This meeting will also include a discussion of a path forward and Well #11, SRBC may issue a consent order and that way the Authority will not be out of compliance.

Mr. Lynch will investigate potential well rehab with the Authority's existing wells by looking at a brief pumping test of 6 to 8 hours per well, pull the pump and do video of borehole, conduct BART tests and evaluate pump testing data and consult with Herb Spencer of Shannon Chemical to make an informed decision if the existing wells can be rehabbed.

USDA will be given a copy of this report that Jay Lynch has outlined. They want to stay informed to see if the Authority truly needs another well and the meeting with SRBC will give everyone a better understanding on everything. USDA agreed to the Authority dismissing GHD because of the amount of money spent and no new well developed.

The Authority has a Delaware River Basin Commission (DRBC) docket and Jay Lynch will forward a copy of the docket to the Authority.

Mr. Lynch will send budgetary numbers so the Authority know approximate costs of the additional items. He will also move forward with setting up meeting with SRBC and the data entry in digital format.

Mr. Fisher made the motion and Mr. Thomas second. Vote 4-0.

No Interim Loan for the Birkbeck Street Reservoir Project was set up. Discussion to transfer funds in the amount of \$200,000 from the Water Savings Account to Water Construction Account and to be returned at end of construction. Mr. Thomas made the motion and Mr. Fisher second. Vote 4-0.

Approve RUS Reimbursement Request #14 for \$154,603.69. Mr. Fisher made the motion and Mr. Kavitski second. Vote 4-0. (Reference 2141-A).

SEWER DIVISION REPORT

See Engineers Report. Reference 2141-B.

Samantha Albert of Borton Lawson and Attorney Peter Fagan both gave Foster Township the repayment of debt service for the FMA's Sewer Project that was completed in 2014 and the engineer completed these calculations for Foster Township in June of 2013.

Foster Township is stating they are going to hold back their payment of the sewer bills until they receive the information that has been provided to them several times. Mr. Spock will email Mr. Kavitski tomorrow with Foster Township decision on payment of the bills.

USDA did approve the three electrical change orders for the Birkbeck Street Reservoir Project.

Mr. Thomas made a motion to approve the training session from A & H Equipment Company for the sewer camera system with three employees, Fred, Stewart and Chuck at the cost of \$700.00 and Mr. Spock second. Vote 4-0. (Reference 2141-C).

Mr. Thomas left the meeting at 7:00 PM.

Mr. Gene Zynel stated the Authority is at sampling number 11 of the 17 that need to be completed. All shall be completed by end of month.

LRM delivered the radar meter and a few things need to be reworked so they will be returning to take care of the issues.

Wyoming Street PS was pumped out by Koberlein this year and maybe we should consider it to be completed every 6 months instead but for now we will keep watch on the pump station.

DMR report was filed and one of the best yet stated by Mr. Zynel.

Plant is running at 99% BOD removal and 99% TSS removal. We are at dumpster #32 with 41.77 dry tons and compared to last year it was dumpster #35 with 43.81 dry tons.

BORTON LAWSON INVOICES

Mr. Fisher made the motion to approve and Mr. Spock second. Vote 3-0. (Reference 2141-D).

ATTORNEY REPORT

Attorney Fagan stated the EDU information was forwarded to the Foster Township Supervisors and their solicitor Attorney Donald Karpowich.

The Industrial PreTreatment Ordinance will be checked on by Mr. Spock tomorrow and he will try to get the ordinance to move forward.

MANAGERS REPORT

The guys have been working on fixing sewer lines and have completed repairs on a section at the 900 block of Centre St and 700 block of Main Streets.

John Gera Contracting has completed the last five sewer manholes and that completes a total of 15 sewer manholes for the year.

The two new employees are doing very well at the Authority.

Winch system at the WWTP is completed and working out very well. The winch has saved a lot of time for the dumpster system with better fills of the sludge containers.

OTHER/OPEN ACTIONS

Chuck Madison has developed a Training Reimbursement Agreement. If employees leave prior to two (2) years, there will be a percentage to pay back to the Authority for classes, testing materials, mileage etc. The Authority will look into this further and possibly add to the employee handbook.

CDL licenses will not be reimbursed for the employees.

Pennsylvania Municipal Retirement System (PMRS) would like a letter in writing stating when new employees at the Authority are eligible for joining the retirement system, which in the past has been 90 days from date of hire. This will make it official for them. (Reference 2142-A). MetLife Policy will have to be rewritten to reflect 90 days too.

Hire summer intern – Brittany Caskey at \$11.00 per hour and no more than 30 hours per week. She will be doing maps and GPS of hydrants, sewer manholes and valves and input all information into computer system. Mr. Fisher made the motion to hire and Mr. Spock second. Vote 3-0.

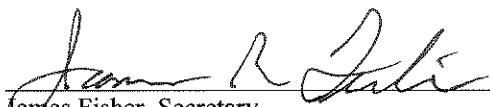
NEC Communications sent invoice for extra lines for the Guyette call-out system which is not being used. I am waiting on NEC to discuss with George at Guyette. The Authority is currently trying to schedule an appointment with a Verizon Sales Representative to discuss phone system options.

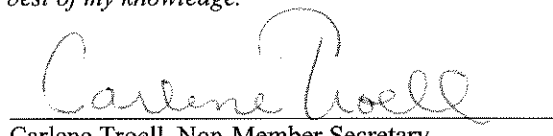
The Authority is working on moving touchpads from fenced in yards especially addresses that have dogs.

ADJOURN

Mr. Fisher made a motion to adjourn the meeting. Mr. Spock second. Vote 3-0.

These minutes are certified true and correct to the best of my knowledge.


James Fisher, Secretary


Carlene Troell, Non-Member Secretary