

THE REGULAR MONTHLY MEETING WAS HELD ON WEDNESDAY MARCH 21, 2018. PRESENT WERE MR. KAVITSKI, MR. THOMAS, MR. LINDSEY, MR. MADISON, STEWART SMITH, THE SOLICITOR, AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

No citizens were present at the meeting.

APPROVE FEBRUARY MINUTES

Mr. Lindsey made the motion and Mr. Thomas second. Vote 3-0.

APPROVE FEBRUARY PAID INVOICES

Mr. Lindsey made a motion to approve the February paid invoices for the Water Division totaling \$ 81,942.30 and the Sewer Division invoices totaling \$74,227.67. Mr. Thomas second. Vote 3-0. (Reference 2128-A).

CURRENT INVOICES

Mr. Thomas made a motion to approve payment of the current Water Division invoices totaling \$ 36,184.01, the Sewer Division invoices totaling \$ 50,722.73, and the Sandy Run invoices totaling \$ 221.06. Mr. Lindsey second. Vote 3-0. (Reference 2128-B).

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2128-C.

Mr. Fisher has arrived at the meeting @ 6:08 PM.

Mr. George Monaghan of Guyette Communications was present at the meeting to discuss the issues with the callout phone system. The intelligent lines for the callout system are now switched which are suppose to play the message when a person answer the phone. The internet router needs to be replaced by a business router so when the callout system starts with calling all of our customers the system itself will not lock up and stop calling or continue calling the same customers multiple times. The other issue is with NEC phone system itself, which thinks all the calling at once is a hacking of the phone system. Mr. George Monaghan sent an email to NEC after the last test so the company will not shut down the callout from taking place. The business router should be here Monday and Mr. Monaghan guarantees the router will solve our problems. The board members thanked Mr. Monaghan for being present at the meeting and he left at this time.

Mr. Kaminski than discussed the possibility of taking our customer list for the callout system to SwiftReach. They specialize in mass notification and public alerting thru phone calls, text message, email and social media posts. The annual subscription is \$1395.00 per year and can be used unlimited times. There is a one-time setup fee. The board members have decided to table this until next week to give Guyette Communications a chance to straighten out the "bugs" in their callout system and to see if any issues develop after a callout test is finished. (Reference 2128-D).

Lynx Computer Technologies are working on computer system to move the Water and Sewer Divisions into the 21st Century.

SEWER DIVISION REPORT

See Engineer Report Reference 2128-E.

A doghouse manhole needs to be installed for one of the flo meters at the wastewater treatment plant. Mr. Madison has been in touch with John Gera to inquiry about the cement work for the manhole.

Mr. Thomas made a motion to purchase a sampler from Hartco for composite sampling of Citterio and other sampling that we need to collect. Mr. Fisher second. Vote 4-0. (Reference 2129-A).

Foster Township Supervisors did not approve the ordinance on the Industrial Pretreatment Program. Attorney Fagan will contact Attorney Karpowich to inquiry why it was not approved. This Industrial Pre Treatment needs to be corrected very shortly.

The Authority received invoices for work completed on a sewer line at 1156 Schwabe Street. After looking into the situation, the Authority has made the decision to pay the homeowner and go to Franzosa for reimbursement of the cost the Authority incurred. (Reference 2129-B).

Mr. Zynel said the treatment plant is running well. January's BOD removal was 99% and TSS was 98% and February's BOD removal was 98% and TSS was 97%. Sludge removal started at Alliance Landfill in February and at a cost savings. Dumpsters are at full capacity when leaving our facility and Mr. Zynel stated Rick Alexander, new employee at treatment plant, has developed an excel spreadsheet for the dumpster information which is very beneficial.

Black Birch Engineering is still working on the computer for the Sewer Plant.

Moyer Instruments will be at wastewater treatment plant April 12th to calibrate meter.

Suburban Testing has scheduled the wett test of effluent for April 30th this year.

WATER DIVISION REPORT

Mr. Thomas made a motion to purchase a new tapping tool for the Water Division and Mr. Lindsey second. Vote 4-0. This new tapping tool will be able to tap lines from 3/4" to 2" in diameter and the tool is a much needed update version from what the guys are used at the moment. (Reference 2129-C).

Meter #4 will be added to the Birkbeck Street Reservoir Project and LRM will be providing a digital meter which will be incorporated into the project with LB Industries providing the vault work. (Reference 2129-D).

Construction Update – Electrical work going very well but project itself has stalled due to high level of groundwater. The next construction meeting is scheduled for 10 AM on Tuesday March 27th.

Corrosion Control Permit has been approved by DEP. Mr. Kavitski is going to discuss with Kim Loftus of USDA to integrate the corrosion control project into the Birkbeck Street Reservoir Project at the Tuesday March 27th construction meeting. (Reference 2129-E)

BORTON LAWSON AND GHD INVOICES

Borton Lawson Invoices Mr. Fisher made a motion to approve and Mr. Lindsey second. Vote 4-0. (Reference 2129-F).

GHD Invoices Mr. Fisher made a motion to approve and Mr. Lindsey second. Vote 4-0. (References 2129-G).

ATTORNEY REPORT

Attorney Fagan will be contacting Attorney Karpowich to inquiry about the Foster Township Supervisors not approving the Industrial Pre Treatment Ordinance.

Attorney Fagan also discussed personnel matters with the Authority.

MANAGERS REPORT

Sunday hours at the wastewater treatment plant have been cut down due to the fact the press running time is being done longer during week and on Saturdays.

Dirty water complaints this month but the town has had two separate fires and when hydrants are opened this creates a disturbance throughout the water system.

Electrical work has now been completed at the Wyoming Street Pump Station.

The Birkbeck Street Reservoir Project had help from Donald Yanoski, who used the Case machine to remove old cement work out of the project work area.

Obtaining estimates to rewire chemical feed pumps for Wells 9, 10 & 17 and possibly integrate the costs into the Birkbeck Street Reservoir Project.

Upgrade the foreman's cell phone to a smart phone Galaxy S7 for the upgrade fee of a \$1.00 for the phone and the monthly cost would increase by \$20.00.

OTHER/OPEN ACTIONS

Mr. Thomas made the motion for Carlene Troell to become Administrator of the Pennsylvania Municipal Retirement System for the Authority and Mr. Lindsey second. Vote 4-0.

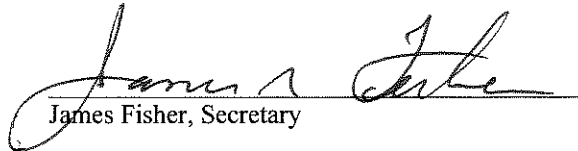
Mr. Thomas made a motion to hire Michele Connors as a full time Office Assistant and Mr. Fisher second. Vote 4-0.

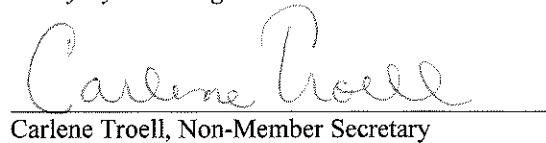
At this time the meeting was adjourned to go into executive session to discuss personnel matters.

ADJOURN

Mr. Lindsey made a motion to adjourn the meeting. Mr. Kavitski second. Vote 4-0.

These minutes are certified true and correct to the best of my knowledge.


James Fisher, Secretary


Carlene Troell, Non-Member Secretary