

THE REGULAR MONTHLY MEETING WAS HELD ON WEDNESDAY, APRIL 17, 2019. PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. THOMAS, MR. SPOCK, CHUCK MADISON, STEWART SMITH, JR., THE SOLICITOR, THE ENGINEER AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

CITIZENS PARTICIPATION

No citizens were present.

APPROVE MARCH MINUTES

Mr. Kavitski made the motion and Mr. Thomas second. Vote 4-0.

APPROVE MARCH PAID INVOICES

Mr. Fisher made a motion to approve the March paid invoices for the Water Division totaling \$ 162,837.22 and the Sewer Division invoices totaling \$ 59,782.63, and Mr. Thomas second. Vote 4-0. (Reference 2187-A).

CURRENT INVOICES

Mr. Thomas made a motion to approve payment of the current Water Division invoices totaling \$70,139.76, the Sewer Division invoices totaling \$ 38,571.25 also includes Solomon Invoice #150993 for \$1450.00 and the Sandy Run invoices totaling \$732.49. Mr. Thomas second. Vote 4-0. (Reference 2187-B).

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2187-C.

SEWER DIVISION REPORT

See Engineering Report Reference 2187-D.

Birkbeck St Reservoir Project

Contract #1 – LB Industries

Site restoration needs to be completed yet.

Sampling Stations – Four of them are completed at this time. The other two sites cannot be installed due to the site conditions. One is by Citterio and there are UGI gas lines there and the other in UL because of the thickness of concrete. So, FMA is awaiting credit.

LB needs to turn over red line drawings because of some changes on site restoration.

Total remaining unbilled on Contract is \$13,437 for sampling stations.

Contract #2 – George J Hayden, Inc.

100% completion

No change orders

CAD file as-builts for the RTU Panels sent to Martin Auman at Keystone Engineering to review.

Well House Improvements – Scope of the work will be requested as change orders from LB Industries and Hayden contracts.

A letter was sent from Samantha Albert of Borton Lawson with input from Attorney Fagan awaiting written approval on the scope of the work for Well House Improvements from Judith Tutino of USDA.

The scope of work includes:

Perimeter fencing installation at Wells 4, 6, 11, 17 & pedestrian gate at Well 10 – C.O. to LB  
Building additions & perimeter fencing at Well 9 & 10 – C.O. to LB

Installation of new RTU panels at Wells 4, 6, 11, 9, 10, 12 & 17, Harding St and UL Tanks – C.O. to Hayden  
 Install diesel generators with concrete pads and ATS with level 2 enclosures at Well 6, 9 & 10 – purchase generators through Hayden  
 Install new well pump with VFD at Well 12 – Purchase through COSTARS via Kohl Brothers  
 Water Valve Exercise equipment (if budget allows) purchase through COSTARS or place a bid on PennBid  
 Rehabilitation of Wells 4 & 12 per scope of work as provided by Meiser & Earl – Public Bid  
 Other equipment purchases can be done through USDA Community Assistance Program, if FMA wants to go through this program for the:  
     Ford F-350 Dump Truck  
     Excavator

PA DEP Annual Wasteload Management Report (Chapter 94) & Annual CSO Report was submitted at the end of March.

PA DEP Act 537 – FMA will graph and tabulate all flow metering data from Scada system flow meters. Samantha provided the information to Brittany and she is working on gathering the information.

Industrial Pretreatment – High Strength Surcharge for Citterio for March will be emailed.

POTW Pretreatment Program – Revised local limits, sent to EPA for their approval before FMA can approve them.

#### WATER DIVISION REPORT

Centre Street Water Line Replacement – Technical specs are completed and awaiting the PennDOT permit. Full time inspection will be required. Projected project costs around \$125,000.00 and Samantha Albert of Borton Lawson will contact Judith Tutino of USDA to see if this could be approved through the Birkbeck St Reservoir Project.

Mr. Thomas made the motion for submitting the RUS Reimbursement #18 for \$63,627.57 and Mr. Fisher second. Vote 4-0. (Reference 2188-A).

Mr. Kavitski made a motion for the approval of the loan extension for the ESSA Line of Credit until the Birkbeck St Reservoir Project is complete and Mr. Fisher second. Vote 4-0. (Reference 2188-B).

The Board of Directors were all in agreement for the installation of handrail at the parking lot located on Front Street by the employee parking area. The cost is \$915.00 for materials and labor by Ahlborn Enterprises. The Sandy Run well pump replacement was also agreed on unanimously.

#### BORTON LAWSON INVOICES

There were no invoices received prior to the meeting.

#### ATTORNEY REPORT

Attorney Peter Fagan reviewed the loan modification paperwork from ESSA Bank and gave his approval. Mr. Kavitski explained the type of letter he would like Attorney Fagan to develop for the explanation of the water quality and the testing behind all the results. This letter will be given to plumbers and residents who question the water quality.

Attorney Fagan will be sending a letter to PGA. The company needs to comply to the Pre-Treatment Ordinance and submit sampling results to the Authority. PGA is to be given 30 days to comply and to clear up the delinquency on their account.

#### MANAGERS REPORT

Looking into the I & I issue with the 4" rainstorm on April 14<sup>th</sup>  
 Service line leak at Sandy Run has been repaired  
 709 Main St has inquired about Water and Sewer services for the garage at the back of the property

5 manholes scheduled for repair – 4 already completed  
 Valve Vaults at Sandy Run need to be replaced – will obtain estimates  
 Hydrant Flushing will be scheduled for April 24, 25 and 26<sup>th</sup> – Will inform public through SwiftReach callout system and Newspaper.  
 Discussion of the Dry Well and Wet Well areas to be two-man jobs. Guys will need confined space training. Mr. Spock will contact Paul Lesser, who is a certified instructor on this matter.  
 Mack truck will be checked by Mr. Spock. Mr. Thomas thanked Mr. Spock for volunteering to do so.

#### OPEN/OTHER ACTIONS

Mr. Spock said he was approached by a Pershing Street resident about connecting to the Sewer System.

Brittany Caskey will be graduating from college in May of this year. Mr. Kavitski would like to offer her a full-time position with the Authority and the salary range would be between \$32,000 and \$36,000 to start. She will continue with the GPS mapping and gathering of reports. All Board Members agreed with the hiring if Brittany accepts the position.

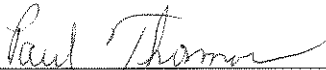
Mr. Kavitski informed the Board Members all the job reviews with the guys was completed. Mr. Kavitski stated the office staff, Technical Manager and Foreman will have their reviews shortly.

Mr. Fisher stated he was approached by a Freeland Borough Councilman regarding customers complaining about high water bills. The Secretary informed Mr. Fisher a few of our customers have asked for explanation of the water bill – how the price is formulated. Most of the customers who have come into the office or have called on the phone wanted an explanation to the storm water bill being triple the amount and we did inform the customers that storm water bills are now being billed quarterly.

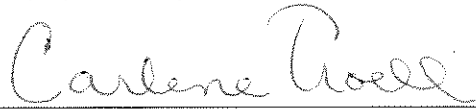
#### ADJOURN

Mr. Thomas made a motion to adjourn the meeting. Mr. Fisher second. Vote 4-0.

*These minutes are certified true and correct to the best of my knowledge.*



Paul Thomas, Secretary



Carlene Troell, Non-Member Secretary