

THE REGULAR MONTHLY MEETING WAS HELD BY THE VIRTUAL MEETING ZOOM PLATFORM AND IN PERSON ON WEDNESDAY, OCTOBER 20, 2021, IN THE CONFERENCE ROOM AT 711 BIRKBECK STREET, FREELAND, PA. PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. TIERNEY II, MR. CLYMER, THE TECHNICAL MANAGER, THE FOREMAN, THE ENGINEER, THE ATTORNEY AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

Prayers and hope for everything to improve in the country.

CITIZENS PARTICIPATION

No citizens were present.

APPROVE SEPTEMBER MINUTES

Mr. Tierney made the motion to approve the September minutes and Mr. Clymer second. Vote 4-0.

APPROVE SEPTEMBER PAID INVOICES

Mr. Fisher made a motion to approve the September paid invoices for the Water Division totaling \$ 108,416.91 and the Sewer Division invoices totaling \$ 143,782.97 and Mr. Tierney second. Vote 4-0. (Reference 2325-A).

CURRENT INVOICES

Mr. Clymer made a motion to approve payment of the current Water Division invoices totaling \$ 115,172.40, the Sewer Division invoices totaling \$ 83,879.09, the Sandy Run invoices totaling \$ 76.04, and Mr. Kavitski second. Vote 4-0. (Reference 2325-B).

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2325-C. The Secretary informed the Board the \$6,000.00 Water Level Grant Money from Susquehanna River Basin Commission was received yesterday.

SEWER DIVISION

Mr. Joe Bluge of HRG, Inc. presented the Engineering Report. (Reference 2325-D).

Sewer Area

-Significant Industrial Users Agreements and Sampling Stations – HRG, Inc. continues to support the Authority in regard to PGA's compliance with the Sewer Use Ordinance and the Pre-Treatment Ordinance.

-HRG, Inc. has completed work on the draft Enforcement Response Plan as well as the draft Local Limits Report and Headworks Analysis. HRG, Inc. has also prepared a draft standard NOV documentation and a draft Industrial User Permit modeled for PGA.

-Final Clarifier Distribution Box – HRG has provided final drawings to the Authority and is prepared to assist during the construction of the new splitter box as requested. Possible bids in December, award project in January, and 90 days to collect bid bonds and other required paperwork from contractor for possible March or April construction.

-Sludge Pilot Program – A tour date of October 26th was schedule with Jim Thorpe, but this date needs to be changed possibly to November 2nd.

-Foster Township Volumetric Charges & Industrial Users Surcharge Rates – Tabled at this time.

Water Area

-Upper Lehigh Tank & Water System Improvements – Mr. Kavitski asked for Stacy from HRG, Inc. to contact the Authority to explain the actual water level model and run through simulations. Mr. Kavitski would like to see a D size colored drawing.

Mr. Kavitski tabled the Butler & Foster Township bill by Volume until all information is compiled. The possible increase of Foster Township Sewer Rate has been tabled until all Authority Board Members are present.

Mr. Kavitski requested copies of all the proposed Pre-Treatment drafts to be forwarded to Nick Haros for his review.

WATER DIVISION

Mr. Fisher made the motion to approve the preventative maintenance & cleaning estimate from Zola's Plumbing and Heating, Inc., for \$460.00 and Mr. Clymer second. Vote 4-0. (Reference 2326-A).

Mr. Kavitski asked Mr. Joe Bluge of HRG, Inc. to check when the Upper Lehigh Survey will begin.

Mr. Tierney made the motion to approve the software for the two SCADA computers for \$19,190.00 (InTouch Runtime, XL Reporter, Win911 Hot Backup & Voice for Hot Backup) along with the annual support at the cost of \$9,935.00 and the LGH Inspector software at the cost of \$1750.00 along with the annual support at the cost of \$460.00 and Mr. Fisher second. Vote 4-0. (Reference 2326-B).

Mr. Thomas arrived at the meeting at 6:35 PM.

The Secretary informed the Board Members the leak at 998 Walnut Street has been fixed, inspected and water service has been restored. (Reference 2326-C).

Mr. Fisher inquired about the yard hydrant line that was leaking at Sandy Run. The Foreman explained the leak was on the customer's line and they made the repairs. The Authority would like to move the distribution point but moving requires approval from PA DEP first.

ENGINEERING INVOICES

Mr. Thomas made the motion to approve the following invoices for payment: HRG, Inc. Invoice #154015 \$ 2308.00; Invoice #154016 \$ 3205.00; Invoice #154017 \$1000.00; Invoice #154018 \$ 942.50; Invoice #154019 \$39.00; Invoice # 154875 \$3450.85; Invoice # 154877 \$4553.00; Invoice #154876 \$2240.00; which all invoices total \$17,738.35 and Mr. Fisher second. Vote 5-0. (Reference 2326-D).

The Board Members were discussing the Foster Township Sewer Expansion and inquired if Foster Township had provided a copy of the easement. The Secretary said the Authority did not receive one directly.

The Foreman stated the Foster Township contractor found FMA's 2 Force Mains. The contractor explained to the Foreman they are supposed to hug the ditch bed. The Authority is concerned about their right of ways. The PA 1 Call was called as "complex" by the Technical Manager Chuck Madison.

Mr. Kavitski stated he would like to see Foster easement stays at least 20 feet from the FMA easement.

Attorney Fagan arrived at the meeting at this time.

ATTORNEY REPORT

Attorney Fagan stated the Foster Easement that was obtained was forwarded to Josh Fox of HRG, Inc.

The Entech drawing for the Foster Township Sewer is not even certified by their Engineer.

Mr. Thomas asked if FMA could stop the job until the right of ways and easements are figured correctly?

Mr. Kavitski said Foster Township should provide more information.

Mr. Kavitski asked Joe Bluge of HRG, Inc. to obtain a registered surveyor to do all property lines so the FMA easement can be located. All of the Board were in agreement for hiring a surveyor with HRG, Inc. to oversee the location of both FMA Force Mains and for plotting of FMA easements to be sure all drawings are accurate.

Attorney Fagan stated he has been in contact with Attorney Haros, and they will be working together on the PGA matter.

Mr. Fisher inquired about PGA if all documents are gone over with all attorneys than it may not have to go to court? Attorney Fagan stated that is correct.

OPEN/OTHER ACTIONS

Chuck Madison, Technical Manager went over his report. (Reference 2327-A).

Sub Panel Upgrade - the Authority is awaiting estimates from the electricians.

Chuck Madison was asked by Dan Murphy about COVID-19 bonuses for the employees. Mr. Murphy stated Bloomsburg employees are receiving this and he inquired if the Authority will be doing the same thing. The Secretary is not aware of any funds for COVID-19 bonuses.

Mr. Kavitski informed Chuck Madison to ask Dan Murphy for information on this entire program.

Mr. Thomas made the motion to approve the renewal of the Highmark Blue Shield Custom PPO Platinum 13 and Mr. Fisher second. Vote 5-0. (Reference 2327-B).

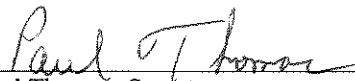
The Authority will check on 2022 rates when they are released. It may be beneficial to renew at that time to get health insurance contracts in sync with the Union Contract.

Mr. Thomas made the motion to decrease 815 Front Street property to \$3,000.00 if paid within 30 days and if not paid at that time the bill will return to the outstanding amount of \$4,780.34 and Mr. Fisher second. Vote 5-0. (Reference 2327-C).

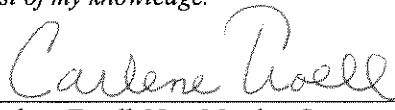
ADJOURN

Mr. Fisher made the motion to adjourn the meeting and Mr. Clymer second. Vote 5-0.

These minutes are certified true and correct to the best of my knowledge.



Paul Thomas, Secretary



Carlene Troell, Non-Member Secretary