

THE REGULAR MONTHLY MEETING WAS HELD BY THE VIRTUAL MEETING ZOOM PLATFORM ON WEDNESDAY, MAY 20, 2020. PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. THOMAS, MR. CLYMER JR., CHUCK MADISON, THE ENGINEER, THE ATTORNEY, AND THE SECRETARY.

#### SALUTE TO THE FLAG AND MOMENT OF SILENCE

Moment of silence for all the people suffering with the COVID-19 virus and all who are suffering through the flooding in Michigan.

#### CITIZENS PARTICIPATION

No citizens participated in the meeting.

#### APPROVE APRIL MINUTES

Mr. Thomas made the motion and Mr. Fisher second. Vote 4-0.

#### APPROVE APRIL PAID INVOICES

Mr. Thomas made a motion to approve the March paid invoices for the Water Division totaling \$ 77,310.89 and the Sewer Division invoices totaling \$ 54,881.06 and Mr. Clymer second. Vote 4-0. (Reference 2252-A).

#### CURRENT INVOICES

Mr. Kavitski made a motion to approve payment of the current Water Division invoices totaling \$ 54,801.73 and include Hayden Invoice #2 for \$1,120.00, the Sewer Division invoices totaling \$ 55,092.66 and the Sandy Run invoices totaling \$ 491.45 and Mr. Thomas second. Vote 4-0. (Reference 2252-B).

#### FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2252-C.

#### SEWER DIVISION

See Engineering Report Reference 2252-D.

Items not covered in the engineering report are as follows:

Ms. Albert of Borton Lawson did recommend Hayden Pay App # 13 be approved for \$ 42,176.70. Ms. Albert will mark up the changes to reflect this amount after discussing this Pay Application with Kim Loftus of USDA. Mr. Fisher made the motion to approve Hayden Pay App #13 and Mr. Thomas second. Vote 4-0.

Well 12 generator quote was signed today with a purchase order issued by Chuck Madison. Approximate delivery time will be 12 weeks. The Well 12 Minor Permit Amendment was submitted to DEP and awaiting DEP to sign off on the permit.

Jens Damgaard of Eackert Seamans Cherin & Mellott LLC is working on closing paperwork for the preparation of the loan closing. Ms. Albert and Ms. Troell will be working together to gather the additional information needed for this process.

PADEP Act 537 Special Study – Ms. Albert stated during rain events the Wyoming St PS flows go from 180,000 gpd to 1.6 gpd for a couple of hours. This I & I issue needs to be addressed. Foster Township flow meter goes underwater at times so the meter does not have proper data information. Foster Township flow meter numbers are not accurate. Ms. Albert also informed the Board, according to Marc Gradwohl flow meters should be calibrated for greater accuracy. Ms. Albert did mention some authorities are

charging a rate per gallon charge to obtain a better handle on I & I issues. Subarea 3 & 4 are also an issue during rain events.

Ms. Albert will forward the flow charts to Mr. Kavitski and Mr. Madison for their review.

Industrial Pretreatment – Ms. Albert emailed Citterio Waste Surcharge for March and needs the April 2020 sampling results.

#### Freeland Sewer Items:

1. Sampling station for PGA and Citterio, which may require multiple units including a Verizon modem & RTU, pH monitoring and flowmeter to SCADA system. Mr. Thomas made the motion for Ms. Albert of Borton Lawson to put together a bid package and Mr. Clymer second. Vote 4-0.
2. Foster Township needs to be informed about maintenance on the hydraulic macerator at the Wyoming St PS. There is supposed to be a spare cutter if there is one where would it be. Mr. Clymer. will inquire with Foster Township Supervisors about the cutters.
3. Foster Township flowmeter FIT 070 slope in the pit is incorrect. The flume needs to be leveled and FMA does not have access to the pit. There is a lock on the pit itself. Mr. Clymer will discuss with the Foster Township Supervisors.
4. Subarea 3 & 4 have high flows during rain events. Need to replace 2 flow monitoring manholes in this area for better data and tie into the SCADA system.
5. FMA needs to address I & I issues by checking for roof leaders & sump pumps.
6. Additional cross training for operators and future operators.

#### Foster Township Sewer Items:

1. I & I from Foster Township is excessive and needs to be removed.
2. Need to provide access to flow meter vault.
3. Foster Twp. needs to provide status of old Foster Twp. sewer lines – Are they plugged? If so, where are they plugged and if they are not plugged why not?
4. Provide FMA with access to pump station flow meters located at Youngstown, Highland and Upper Lehigh.
5. Provide status on the roof leaders, floor drains and sump pump removal from Foster Township sewer system.
6. Provide FMA with a copy of the DEP permit for the New Wyoming St PS.
7. Provide FMA with a copy of the records of the overflows at the manhole near St. Michaels Bowling Alley and any other locations.
8. Manhole 114A on side of the Wyoming St PS road needs to be uncovered and brought to grade if necessary.
9. Second new force main to FMA WWTP needs to be piped and valved to new Wyoming St PS discharge.
10. Trash pump is not large enough to use for pump station bypass (repair) conditions.
11. Pre-Treatment Ordinance needs to be revised to be the same as the Freeland Borough Pre-Treatment Ordinance.
12. Maintenance on the hydraulic macerator needs to be completed.

#### Foster Township Supervisors Deferment Letter

Mr. Kavitski would like to have Foster Township provide FMA how they came about with a 12% deduction. If FMA would grant such a reduction there would have to be a time frame put in place stated Attorney Fagan. (Reference 2253-A).

Mr. Kavitski inquired if FMA should contact Pennvest based on Foster Township delinquencies and Freeland Municipal Authority delinquencies and inquire about lowering loan payment amount.

Mr. Kavitski asked Mr. Clymer to schedule a face to face meeting with the Foster Township Supervisors possibly after June 4<sup>th</sup>.

#### WATER DIVISION

Mr. Kavitski made a motion to approve Resolution 2 of 2020 for the ESSA Loan Extension until July 31 of 2020 and Mr. Thomas second. Vote 4-0. (Reference 2253-B).

Mr. Fisher made a motion to approve Resolution 3 of 2020 for the USDA RUS Loan Resolution in the amount of \$2,747,000.00 and Mr. Kavitski second. Vote 4-0. (Reference 2254-A).

Mr. Thomas made the motion to approve Resolution 4 of 2020 for the Guaranty Agreement by Freeland Borough and Mr. Fisher second. Vote 4-0. (Reference 2254-B)

Mr. Thomas made the motion to approve Resolution 5 of 2020 for the Environmental Impact Mitigation Measures and Mr. Kavitski second. Vote 4-0. (Reference 2254-C).

Mr. Thomas made the motion to approve Resolution 6 of 2020 for Authorizing and Securing a Guaranteed Water Revenue Bond and Mr. Fisher second. Vote 4-0. (Reference 2254-D).

PGA Water Agreement was discussed, and Mr. Fisher suggested so wording in the agreement be changed to reflect that Freeland Borough is also in agreement for the water service to be restored. The testing of the back flow preventor must also be completed. Mr. Fisher made a motion to approve the agreement providing the wording in the document reflects the changing of the wording and Mr. Kavitski second. Vote 4-0. (Reference 2254-E).

#### Freeland Water Items:

1. Well 12 Generator is on order.
2. Well 12 Corrosion Control Permit submitted.
3. Install fire hydrant for flushing purposes at Maple & Schwabe Streets. Our guys will complete.
4. Create a clean-up punch lists for the Well Houses and staff will complete.
5. Install motor insulation resistance monitors on all wells to keep the motors from running if not within specifications.
6. Finish replacing the water line between the Freeland Public Park and Shur Save, and staff can complete.
7. Investigate Upper Lehigh tank replacement
8. Replacement of water line on Centre Street between Walnut & Chestnut Streets – Hold off until Spring of 2021.
9. Contact PPL about the voltage problems – Borton Lawson sent letter this week.

Amendments to the Rules and Regulations for the Water Division were discussed. Mr. Thomas made a few suggestions to change some items and fees. After a discussion on this matter and changes were reflected Mr. Thomas made the motion to approve the amendments and Mr. Fisher second. Vote 4-0. (Reference 2254-F).

RUS Reimbursement Request #24 for \$ 66,184.48 was approved prior to the meeting by email and phone vote as follows: Mr. Kavitski – Yes by Phone; Mr. Fisher – Yes by Email ; Mr. Thomas – Yes by Email; Mr. Lindsey – Yes by Email and Mr. Clymer – Yes by Phone. (Reference 2254-G).

#### BORTON LAWSON INVOICE

Mr. Kavitski made the motion to pay Borton Lawson Invoice #03 dated May 5, 2020 for \$ 350.00 and Mr. Fisher second. Vote 4-0. (Reference 2254-H).

#### ATTORNEY REPORT

Attorney Fagan has worked on PGA water agreement.  
Attorney Fagan is also trying to contact Mr. Wirth of Dempsey for contract negotiations.

Mr. Kavitski asked Attorney Fagan if he has heard from the solar project company, Aeven LLC. Attorney Fagan said he has not had any contact with the company for quite some time.

Mr. Thomas said he was approached by several people about the solar company looking at property in Butler Township. Mr. Thomas was informed this is not the same company that was inquiring about FMA property in Upper Lehigh.

## MANAGER REPORT

The guys worked on the storm water drain at the ambulance building and cleaned out the ditch behind the houses on Graham Street for Freeland Borough.

Completed the drainage ditch at Well #10

The concrete slab at the WWTP is finished.

Dan Murphy is working in the Water Department to obtain training hours for his water license.

## OPEN/OTHER ACTIONS

Stewart Smith, Jr. has terminated his employment here since handing in his notice back in March. He expected to be here a little longer, but his home sold quickly so he is off to Texas now.

(Reference 2255-A).

The Board will go into executive session at the end of this meeting to discuss the replacement of the Foreman position.

## Freeland General Items:

1. Start interviewing replacement for Stewart Smith, Jr.
2. Look for bids to replace the 2008 F-250 truck with a new 4-wheel drive with the lift gate on the '08 truck
3. Purchase topsoil for area by Well #4 and seed.
4. Remove concrete barriers at Graham & Front Streets to WWTP
5. Obtain quotes to install fencing between FMA office & Borough garage with upgraded slats. Also obtain a quote for installing posts every 25 ft. along Graham & Front Street. A discussion of the posts being closer together like 10 to 15 feet apart was made. Then have a single yellow chain draped from post to post.
6. Obtain quotes on HVAC for rear offices including replacing gas heater to be used as a spare in other building.
7. After HVAC and heater completed finish the suspended ceiling.

417 Hemlock Street letter was received from the family. They are asking for forgiveness on part of the outstanding bill. There is a lot of outstanding debt on the estate. The Board decided to forgive \$162.00 of the outstanding bill but all future bills must be paid. Mr. Fisher made the motion and Mr. Kavitski second. Vote 4-0. (Reference 2255-B).

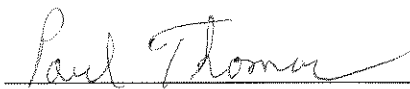
Discussion on the Dempsey Uniform & Linen Supply letter for ending the contract Mr. Thomas made the motion to cancel the contract and Mr. Fisher second. Vote 4-0. (Reference 2255-C).

Mr. Kavitski asked if Mr. Clymer could contact Foster Township Supervisors to see if they can meet on June 16<sup>th</sup> at 6 PM to discuss the deferment letter and the issues with the Foster Township sewer items.

## ADJOURN

Mr. Thomas made the motion to adjourn the meeting and Mr. Fisher second. Vote 4-0.

*These minutes are certified true and correct to the best of my knowledge.*

  
Paul Thomas, Secretary

  
Carlene Troell, Non-Member Secretary