

REORGANIZATION 2021  
 \*AMENDED FEBRUARY 17, 2021

Board Members:

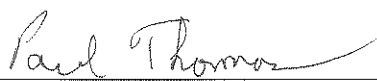
David Kavitski	Chairman
James Fisher	Vice-Chairman
Paul Thomas	Secretary/Treasurer
Raymond E. Clymer, Jr.	Assistant Secretary/Treasurer

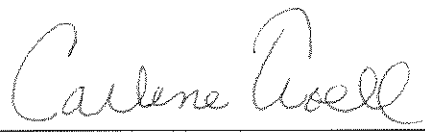
Retain the Following:

Peter Fagan	Solicitor
*Herbert, Rowland & Grubic, Inc.	Engineer
Meiser & Earl, Inc.	Hydrogeologists
Snyder & Clemente	Accountant
Community Bank, n.a. & ESSA Bank and First National Bank	Depositories
Carlene Troell	Non-Member Secretary

Mr. Thomas made the motion to appoint Herbert, Rowland & Grubic, Inc. as the new Engineering Firm for 2021 and Mr. Fisher second. Vote 4-0.

*These minutes are certified true and correct to the best of my knowledge.*

  
 Paul Thomas, Secretary

  
 Carlene Troell, Non-Member Secretary

THE REGULAR MONTHLY MEETING WAS HELD BY THE VIRTUAL MEETING ZOOM PLATFORM ON WEDNESDAY, FEBRUARY 17, 2021. PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. THOMAS, MR. CLYMER, THE TECHNICAL MANAGER, THE FOREMAN, THE ATTORNEY AND THE SECRETARY.

#### SALUTE TO THE FLAG AND MOMENT OF SILENCE

For all the people suffering from COVID, hopefully it will come to an end soon.

#### CITIZENS PARTICIPATION

Mr. Krone of Birkbeck Street participated through Zoom. He thanked the Authority for helping the Borough Streets Department with snow removal and the use of the Robo Call system, Swift Reach.

Mr. Krone inquired about parking down by the wastewater treatment plant for a citizen. The Board gave permission for Mr. McDaniel providing he is the only one parked there and does not block the sewer entrance.

Mr. Krone apologized personally for the delay in having a person appointed to the Authority Board. He stated the appointment is on the agenda for the upcoming Council Meeting.

Mr. Krone stated the Borough is investigating the back flow prevention ordinance for Spring.

#### INTRODUCTION OF ENGINEERING FIRMS

Mr. Kavitski stated Borton Lawson Engineering firm said they are stepping away from the water and wastewater industry and will no longer be able to continue with the Authority. The Authority had interviewed some Engineering firms and one is in-person tonight and the other is on the Zoom call. Josh from HRG is in person and Steven and Chris of Rettew are present through Zoom.

Mr. Kavitski asked that each Engineering firm give a brief presentation to the Board at this time.

Steven Siegfried, P.E., and Chris Harvey of Rettew Associates presented information on their Engineering firm. The headquarters is in Lancaster PA, with satellite offices throughout PA with Lehigh Valley/Allentown being the closest office, with approximately 300 people. The firm has 52 years in the Water & Wastewater Industry. Other office locations are in Ohio, West Virginia, and Denver, Colorado. Mr. Fisher inquired if the firm is strictly water and wastewater, Steven did explain the firm is full engineering services. The closest client would be Bloomsburg Treatment Plant.

Joshua Fox of HRG, Inc. presented information for their Engineering firm. This firm was founded in 1962 and are full-service with the closest satellite office in Clarks Summit, PA. The company has 240 plus employees. They have an office in Ohio and West Virginia. This engineering firm is employee owned, which means there are vested in the success of the company and they hold everyone accountable. "We are a solutions-based company, one size does not fit all, and the delivery is our difference from other firms" stated Mr. Fox. The firm would scope with fees upfront with anything that needs to be completed. Mr. Fox would be assigned as Project Manager to the Authority and Mark Spatz as back up. Also, Mr. Joe Bluge, a licensed operator, located in Frackville, PA, would be available for projects or activities. The firm does not do GEO technical work, but they do have partners that are available to them. Mr. Fisher inquired who is the closest client. Mr. Fox states East Union Township Sewer Authority in Schuylkill County is closest client and Dauphin County, Capital Region, would be closest for a Water Authority.

The Board went into Executive Session at 6:20 PM and returned at 6:27 PM.

Mr. Kavitski asked for a motion to appoint an Engineering firm for 2021, Mr. Thomas made a motion to appoint HRG, Inc., and Mr. Fisher second. Vote 4-0. (Reference 2290-A).

Mr. Joshua Fox thanked the Board for the appointment as the new Engineering firm for the Authority.

Mr. Kavitski thanked Steve and Chris from Rettew for meeting with the Authority, touring the facilities and attending the meeting via Zoom.

Mr. Kavitski stated to Amend the Reorganization 2021 to reflect HRG, Inc. as the engineering firm. HRG, Inc. also works with Meiser & Earl, the Authority's hydrogeologist.

#### APPROVE JANUARY MINUTES

Mr. Thomas made the motion and Mr. Clymer second. Vote 4-0.

#### APPROVE JANUARY PAID INVOICES

Mr. Thomas made a motion to approve the January paid invoices for the Water Division totaling \$ 165,797.48 and the Sewer Division invoices totaling \$ 111,871.51 and Mr. Fisher second. Vote 4-0. (Reference 2291-A).

#### CURRENT INVOICES

Mr. Thomas made a motion to approve payment of the current Water Division invoices totaling \$ 60,936.81, the Sewer Division invoices totaling \$ 50,108.23, and the Sandy Run invoices totaling \$ 425.59 and Mr. Clymer second. Vote 4-0. (Reference 2291-B).

#### FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2291-C.

#### SEWER DIVISION

No Engineering Report given at tonight's meeting.

Mr. Thomas made a motion to approve the HACH annual datalogger software for \$1,760.00, pending review, due to the fact HACH has updated the software and is working on a few issues to correct, and Mr. Kavitski second. Vote 4-0. (Reference 2291-D).

Mr. Fisher made a motion to approve the Ahlborn Enterprises estimate for \$3,423.46 for a kitchenette area at the wastewater plant and Mr. Clymer second. Vote 4-0. (Reference 2291-E).

Mr. Thomas made a motion to approve the Ahlborn Enterprises estimate for \$981.00 for LED lighting in the office/lab area at the wastewater plant and Mr. Kavitski second. Vote 4-0. (Reference 2291-F).

#### WATER DIVISION

11 Month Inspection with Ms. Samantha Albert of Borton Lawson, Adam Shefler of Hayden Electric, USDA Kim Loftus, Martin Auman of Keystone Engineering, and FMA Representatives – Chairman Dave Kavitski, Chuck Madison and Ryan Smith met on February 12, 2021.

There are serious issues at the wells with the variable speed drives. The overloads are set incorrectly and not sized properly. Schneider Electric has agreed to return, at no charge to the Authority, to correct things and they will be charging Hayden Electric. The Engineer did not provide overload sizes.

The manufacturer provided the overloads and Hayden Electric admitted they are at fault and will correct all the Well Houses. Settings on the drive were not set properly either. The DC currents need to be changed.

The Authority will be contacting the PUC about the DC current issues with PPL. Well 9 and Well 10 have incredibly old transformers which maybe the problem, the winding or connections from PPL may also be an issue.

MegAlert need to be installed at the Well Houses. The Authority will be obtaining quotes for installation for the March meeting.

Mr. Fisher made the motion to approve the amended RUS Reimbursement Request #26 from \$30,587.67 to \$57,588.62, Hayden App #13 needed to be included, and Mr. Kavitski second. Vote 4-0. (Ref. 2291-G).

Mr. Thomas made the motion to approve the RUS Reimbursement Request #27 for \$130,899.53 and Mr. Clymer second. Vote 4-0. (Reference 2291-H).

Mr. Kavitski stated to Joshua Fox of HRG, Inc., the engineering report needs to be submitted to the Authority a few days in advance of the monthly meeting.

#### BORTON LAWSON INVOICES

Mr. Thomas made the motion to approve Invoice #2020-4714-001-0000010 dated January 18, 2021 for \$3,322.20, Invoice #2016-2285-002-0000037 dated January 20, 2021 for \$22,593.81 and Invoice #2020-4714-001-0000011 dated February 2, 2021 for \$2,088.66 and Mr. Clymer second. Vote 4-0. (References 2292-A).

Mr. Kavitski requested HRG, Inc. to pick-up where Borton Lawson left off on the NPDES permit and complete it, unless Borton Lawson Engineering firm has majority of the permit finished. HRG, Inc. will complete the sampling stations for PGA and Citterio.  
Mr. Kavitski stated Borton Lawson Engineering firm needs to forward all documents to HRG, Inc. before all Borton Lawson Invoices are paid.

#### ATTORNEY REPORT

Attorney Fagan reviewed a request for employee information received by email at the Authority. This email was generic, and no information will be given to this Product Analyst Team.

#### MANAGER REPORT

243 Phase voltage with stringer leg are being finished by staff.  
Dirty water complaints may have been caused by the water direction flow, flushed Well 10 & Well 12 lines, which seemed to correct the situation.  
Snow removal completed by staff and helped the Borough Streets Department with snow removal from the Business District area.  
F-150 truck has developed issues.

#### OPEN/OTHER ACTIONS

Mr. Fisher made the motion to approve the Lynx Technologies quote, 1-year renewal warranty on the server and Mr. Thomas second. Vote 4-0. (Reference 2292-B).

Mr. Clymer made the motion to approve the COSTARS quote from Rottet Motors, Inc., for a 2021 Ford F-250 Super Cab for \$47,675.90 and Mr. Kavitski second. Vote 4-0. (Reference 2292-C).  
Mr. Fisher also suggested to investigate a cap to protect the bed of the truck.

Mr. Thomas made the motion to purchase a rugged laptop for the water operators for the training of the VFD and download drive information for the Well Houses and Mr. Fisher second. Vote 4-0.

Mr. Clymer made the motion for the purchase of a desktop printer and Mr. Thomas second. Vote 4-0.

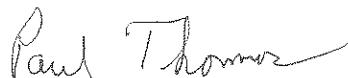
Mr. Fisher made a motion for the purchase of a washer and dryer for the purpose to wash the Hi-Vis clothing for the employees not to exceed \$5000.00 and Mr. Kavitski second. Vote 4-0.

Mr. Kavitski informed the Board that PA American Water was awarded bid for the Foster Township West End Sewer System.

#### ADJOURN

Mr. Fisher made the motion to adjourn the meeting and Mr. Kavitski second. Vote 4-0.

*These minutes are certified true and correct to the best of my knowledge.*



Paul Thomas, Secretary



Carlene Troell, Non-Member Secretary