

THE REGULAR MONTHLY MEETING WAS HELD BY THE VIRTUAL MEETING ZOOM PLATFORM ON WEDNESDAY, MAY 19, 2021. PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. TIERNEY II, MR. CLYMER, THE TECHNICAL MANAGER, THE FOREMAN, THE ENGINEER, THE ATTORNEY AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

CITIZENS PARTICIPATION

No citizens participated in the meeting.

APPROVE APRIL MINUTES

Mr. Kavitski made the motion and Mr. Clymer second. Vote 4-0.

APPROVE APRIL PAID INVOICES

Mr. Fisher made a motion to approve the April paid invoices for the Water Division totaling \$ 161,398.30 and the Sewer Division invoices totaling \$ 103,497.04 and Mr. Tierney second. Vote 4-0. (Reference 2304-A).

CURRENT INVOICES

Mr. Tierney made a motion to approve payment of the current Water Division invoices totaling \$106,822.36, the Sewer Division invoices totaling \$72,288.61 and the Sandy Run invoices totaling \$ 468.64 and Mr. Kavitski second. Vote 4-0. (Reference 2304-B).

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2304-C.

SEWER DIVISION

Mr. Joshua Fox of HRG, Inc. presented the Engineering Report (Reference 2304-D).

Sewer Area

-PGA Meeting on April 30th – Mr. Paul Anthony was presented with all the information he needs to comply with the Significant Industrial User Program. PGA is required to give the Authority a plan, The Authority turned water supply off to PGA and very shortly afterwards a plan was received. HRG stated a very elementary plan, but we can move forward with the program. HRG has drafted a response to the PGA plan and will send copy of letter to the Authority tomorrow. The letter basically states plan must be signed by authorized signer, schedule on-site inspection with possible dye testing, provide laboratory results from Hawk Mountain starting in May 2021 on a monthly basis and the Authority could continue at least 1 month for result comparison, submission of compliance reports twice a year by June 30th and December 31st annually, responsible to notify Authority of any changes in operation, provide a Spill Prevention Control and Countermeasure (SPCC) Plan, and PRZ testing overdue and any no compliance is a violation and water service will be terminated without notice.

-WWTP Final Clarifier Distribution Box – Design and Construction Assistance – HRG Inc. did an onsite visit and completed survey of the area. The Board approved a revised quote from HRG by phone/email vote with a price not to exceed \$20,300 for the clarifier distribution box design & construction vote as follows: Mr. Kavitski-Yes; Mr. Fisher-Yes; Mr. Thomas-Yes; and Mr. Tierney-Yes.

-Sludge Dewatering Pilot Assistance – BDP Industries was present at the Authority for a pilot testing and a report will be prepared for June Meeting. Schwing Bioset is scheduled for week of June 21st for their pilot demonstration. By July should have Schwing Bioset report and for the August meeting a comparison report with a recommendation to the Board.

-Foster & Butler Townships – Volume Surcharge Calculations at Peak Events – Look at events and sustain average monthly flows because both items impact the plant. Foster is billed at 260 gals per EDU which is \$39.50 which breaks down to .15 per gallon. Possible .23 per gallon for a surcharge at peak flows (150%) of normal flows. Need to look at actual costs during these high peak flows to determine a better surcharge factor which could be presented at next month's meeting. Need better documentation for challenges to the

surcharge fee – costs of chemicals, workforce labor, electricity costs, additional maintenance/wear & tear on pumps etc.

The average monthly flows are in the Chapter 94 Report, so the Authority has that information.

Mr. Kavitski stated Foster Township has extra capacity, so if they are over the monthly allocation some of the future capacity should be deducted now. Then any future capacity will need to be investigated.

The Authority has the NPDES Permit, and we are responsible for the compliance not Foster Township. DEP can force Foster Township with restrictions but at the end of the day, The Authority has to enforce the NPDES Permit stated Mr. Fox of HRG, Inc. Next month's meeting will look at all numbers and present a better number for surcharge factor.

Miscellaneous Area

-Budget Meeting with HRG & the Authority went well. Better understanding of the financials with this meeting. Adrienne is developing a full report now with findings and recommendations.

-GIS Support – Brittany and Mark McGuire have been in contact and Brittany is currently working on the Upper Lehigh GIS information.

Maple Street Sewer Line – Hire a Contractor to do the sewer line or not? Need a date from John Gera for the manhole installation first. Mr. Gera has all the parts already; he just needs to setup to do the installation. Gera General Contracting can also install the sewer line with laser site installation with the help of FMA staff. Chuck Madison took every contractor out to the site and walked the area and discussed everything.

Mr. Fisher inquired who would do the road restoration – the paving of the street. Chuck Madison stated FMA staff has the equipment to do the job. Mr. Kavitski stated there is a lot of work that still needs to be completed and the Authority should consider Mountaintop Paving for the job. They completed other jobs and their work is done well.

Mr. Kavitski did state compaction tests will be done, and the Authority will hire MidAtlantic, may have to obtain two tests for the 350 feet of sewer line. As soon as the sewer line is completed the Authority will run the sewer camera through and make sure everything looks good – a permanent video record.

Mr. Tierney made the motion to approve John Gera General Contracting to complete the sewer line at the cost of \$2800.00 per day (3-4 days) and Mr. Clymer second. Vote 4-0. (Reference 2305-A).

WATER DIVISION

Upper Lehigh Survey Proposal – Honor Engineering Company proposal has survey and line blazing for total cost of \$25,000, if survey & line blazing done separately would be \$18,900 and line blazing at \$ 9,800.

Mr. Kavitski stated once a year, the staff will repaint to be sure the line blazing is present.

Mr. Fisher made the motion to approve Honor Engineering Company to complete survey for \$25,000 and Mr. Tierney second. Vote 4-0. (Reference 2305-B).

SCADA Computers and Monitors – SCADA computer has not been updated and needs to be done. Martin Auman of Keystone Engineering will give recommendations on the specs for the computers. One will be placed in the Office area and the other will be placed down in the Foreman's Office area.

Mr. Fisher made the motion to approve the purchase of 2 computers with monitors not to exceed \$5000 for both and Mr. Tierney second. Vote 4-0

Mr. Tierney made the motion to approve the quote from Ahlborn Enterprises for Well 9 & 10 steel doors with a single bore for total of \$2800.00 and Mr. Clymer second. Vote 4-0 (Reference 2305-C).

SRBC Grant Application – HRG Inc. submitted for a \$7500 grant for transducers today.

ENGINEERING INVOICES

HRG, Inc. Invoice No. 150783 dated May 13, 2021, for \$1120.00 Mr. Fisher made the motion to approve payment and Mr. Tierney second. Vote 4-0. (Reference 2305-D).

ATTORNEY REPORT

Attorney Fagan has filed 2/3 of the liens the Authority had requested.

MANAGER REPORT

Chris Laczi from PA DEP came to WWTP for a full inspection. He found no issues except the DEP database is showing reports the Authority did not submitted. The Authority has proof of all being submitted and received by DEP.

Customer meters being changed out.

Finishing details in the Well Houses.

Waiting on Kohl Bros for pump installation. Kohl Bros is not an authorized dealer of Franklin Motors. WWTP has five valves that were discovered when looking for shut off valve for the hydrant there. All valves have been GIS mapped.

OPEN/OTHER ACTIONS

Electricity Contract Auction done today – 3-year period very close to the Authority rate now. Current contract is up in August of 2022. The Authority can lock in August of 2022 to August of 2025. There were 13 vendors all bidding for the Authority's electricity contract. Mr. Fisher made a motion to award the 3-year contract with WGL Energy for 0.05458/kWh beginning August of 2022 and ending August of 2025 and Mr. Tierney second. Vote 4-0. (Reference 2306-A).

Construction Schedule for the Rest of 2021 – Chuck Madison listed these items:

Maple Street Sewer Line

Shower Station line at Well 10

Sewer Repairs & PGA Sewer Line

Mr. Kavitski asked should the Authority check on Walnut to Front St bid in Fall for Springtime. Mr. Fisher suggested this be pushed off until next year. Josh Fox recommended bidding late Fall for Spring start date. Mr. Fisher asked if Freeland Borough supplied a list of streets they are planning to pave, and Chuck Madison stated the Authority will gather the supplies for risers etc. for the paving jobs after a definite list is giving to the Authority.

Turn Off Valve at Birkbeck and Johnson.

Ryan Smith stated 2 manholes are needed at Walnut Street coming down the hill. Chuck Madison will get a sketch to Josh Fox for review. 1 Manhole at Walnut & Ridge definitely.

Mr. Kavitski stated for next meeting just jot down a construction plan list.

Mr. Kavitski stated Daniel Sienkowski resigned his position at the Authority. He was a very good worker and did things properly and he would definitely be welcome back.

Jose Hidalgo has passed his background check and driver's license history. The Authority will be hiring Jose Hidalgo providing, he passes the drug test and physical.

Mr. Tierney made the motion to accept Daniel Sienkowski resignation and hire Jose Hidalgo based on test results and Mr. Fisher second. Vote 4-0. (Reference 2306-B).

Mr. Fisher stated for the record, "this meeting was shorter because Mr. Thomas was not present".

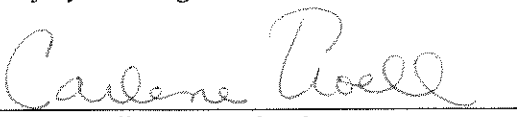
ADJOURN

Mr. Tierney made the motion to adjourn the meeting and Mr. Fisher second. Vote 4-0.

These minutes are certified true and correct to the best of my knowledge.



Paul Thomas, Secretary



Carlene Troell, Non-Member Secretary