

THE REGULAR MONTHLY MEETING WAS HELD ON WEDNESDAY, SEPTEMBER 18, 2019.
PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. LINDSEY, MR. SPOCK, CHUCK MADISON,
STEWART SMITH, JR., THE SOLICITOR, THE ENGINEER AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

For all the people having problems with the hurricanes across the world.

CITIZENS PARTICIPATION

Mr. Nitka, one of the property owners of 1150 Ridge Street asking why billing has continued even though the house meter is not using water. The Board explained to Mr. Nitka if the meter is present in the property billing does not stop and if that is what he would like the Authority would have to come and remove the meter from the property. He did explain to the Board, the bills are sent to his brother. His brother forwarded the bill to him. He and his brother are both owners of the home. He thanked the Board for their time and attention in this matter.

Mr. Matt Krone of 939 Birkbeck Street inquired why a plumber cannot removed the meter and the Board explained to Mr. Krone the water meter is FMA's property and no plumber is supposed to touch the meter, or the curb stop outside. Mr. Krone also inquired about the Centre Street Water Line Replacement which he was informed the bids came in too high and the Authority has made the decision not the pursue at this time.

APPROVE AUGUST MINUTES

Mr. Spock made the motion to approve and Mr. Fisher second. Vote 4-0.

APPROVE AUGUST PAID INVOICES

Mr. Lindsey made a motion to approve the August paid invoices for the Water Division totaling \$ 84,362.53 and the Sewer Division invoices totaling \$ 102,452.98, and Mr. Spock second. Vote 4-0. (Reference 2210-A).

CURRENT INVOICES

Mr. Fisher made a motion to approve payment of the current Water Division invoices totaling \$ 124,821.61, the Sewer Division invoices totaling \$ 31,582.27 and the Sandy Run invoices totaling \$ 67.92 and Mr. Lindsey second. Vote 4-0. (Reference 2210-B).

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2210-C.

SEWER & WATER DIVISION REPORT

See Engineering Report Reference 2210-D.

Birkbeck St Reservoir Project

Contract #1 – LB Industries – Completed – Final Payment Application #13 for \$50,465.41 submitted.

Mr. Spock made the motion to approve and Mr. Fisher second. Vote 4-0.

LB Industries Payment Application #14 for \$8,751.67 for release of Reservoir Project.

Mr. Fisher made a motion to approve and Mr. Lindsey second. Vote 4-0.

Mr. Kavitski did mention these invoices will be reimbursed through RUS Loan.

Contract #2 – George J Hayden, Inc. - Completed

Water Project – Well Project – Work Requested By FMA

-Diesel generators for Well 6, 9, & 10-Delivered by Modern Power

-Concrete pads for generators and ATS at Well #17 – completed by John Gera General Contracting Inc.

-Well 4 new vertical pump with inverter duty motor-pump submittal approved by Borton Lawson on 09/05/2019. Per Kohl Bros delivery & installation 3 to 4 weeks is the time frame.

-Wells 4 & 12 Rehab:

Pre-Construction Meeting held 9/11/2019

Notice to Proceed issued with date of 09/11/2019. Work starting at Well 12 this week by Leib Drilling. Well 12 – Pump pulled, drop pipe needs to be replaced. Pipe is 3” diameter galvanized Leib Drilling will obtain a for Certa-Lok and galvanized pipe. The pump there now was installed in 2006. The motor was either rebuilt or new in 2011. A new pump may need to be replaced too. Samantha of Borton Lawson did reach out to Kohls Bros. to look at the pump and give recommendations. Well #12 was being tested on a regular basis and was never abandoned. Meiser & Earl did bore hole video inspection. The brushing and physical cleaning will be a 1 to 2-day process based on the condition of the well itself.

Hayden needs to start installation of diesel generators & ATS at Well 6, 9, & 10 this week. Generators will be installed by end of week.

Well 11 was started this week for the electrical upgrades except for the VFD panel, which will be delivered by end of September. Work for the removal of the overhead electrical to be paid for by FMA outside of the project.

Work that Hayden needs to schedule yet:

-ATS at Well 17 Generator

-VFDs for Well Pumps 4, 6, 9, 10 & 12

-New RTUs panels at Wells 4, 6, 9, 10, 12 & 17 and Harding St Tank & Upper Lehigh Tank

Miscellaneous electrical work at well houses and tank houses to replace old/aged items which are the old conduit, service panels, unit heaters, receptacles, interior & exterior lighting, fiber optic at well 4.

Martin Auman of Keystone Engineering is scheduled to be onsite September 30th.

Adam Shefler of Hayden told Samantha Albert of Borton Lawson they will be done with all upgrades by end of November.

Mr. Kavitski did stress to Samantha Albert of Borton Lawson, USDA has given the Authority until the end of this year to complete everything.

PADEP ACT 537 Special Study & POTW Pretreatment Program Development & Implementation
Borton Lawson is evaluating the flow data that FMA has supplied to Samantha Albert.

The flow meters were sent back to Hach for 4G modem upgrades, already returned to FMA and are currently being reinstalled for continuation of the data collection process. Marc Gradwohl will be here for the recalibration of all flow meters.

Brittany Caskey of FMA has sent the POTW survey to PGA and Citterio and FMA awaiting its return. The certified mail cards were signed so we know they received their surveys. They now have 30 days to respond to the survey. Attorney Fagan needs to complete the review of the checklist and submit to EPA. Mr. Fisher stated there is a new company in the back of PGA advertised on Facebook for employment opportunities. Mr. Kavitski asked Mr. Fisher if Freeland Borough was aware of this or were any permits issued. Mr. Fisher said he does not think Freeland Borough is aware of this information at all. Also, in this area, Mr. Balas is digging in a right-of-way. This situation will be discussed more under the Attorney or Manager Report.

Citterio High Strength Surcharge – Samantha Albert will be using sampling information from Citterio and FMA. Citterio has no flow meter data for this month and Citterio thinks when meters were recalibrated, they were not turned on. The Authority has noticed this occurring at this time every year. The Authority is also obtaining samples from their discharge point. Samantha Albert of Borton Lawson will be using the highest historical data to calculate the surcharge.

Administrative Paperwork – Samantha Albert of Borton Lawson received the change order paperwork from Hayden in the amount of \$ 353,820.00 for all the electrical upgrades for the Well Houses as well as the RTU Panels and VFD's and ATS for the generators.

The Authority needs access to the Share file for the project too.

BORTON LAWSON INVOICES

Mr. Spock made a motion to approve the invoice dated 08/28/2019 Invoice # 2019-4213-001-0000004 & the invoice dated 09/11/2019 Invoice # 2019-4213-002-0000005 Mr. Lindsey second. Vote 4-0. (Reference 2211-A).

ATTORNEY REPORT

Attorney Fagan stated a 3-month billed was created and mailed to Mr. Murmello for the tenant that was living at the 920 Pine Street address. Mr. Murmello has not paid the bill at this time. The meters from this property were returned to us by the tenant. The property is now turned off at the curb and has a locking mechanism that only the Authority can remove. Atty. Fagan researched the criminal code for prosecution of illegal water connections. The Board has decided to develop their own penalty fines, which Chuck Madison and Attorney Fagan will work on this together.

Attorney Fagan has sent the homeowner at 609 & 611 Main Street a letter in reference to illegal floor drains. The homeowner has until October 31st to complete the request. (Reference 2212-A).

MANAGER REPORT

FMA has finished the work at the Centre Street sewer repair. Replaced terra cotta main with PVC pipe and installed a tap for Mr. Ceriani, who has a terra cotta lateral that needs to be replaced.

Mr. Kavitski stated the I & I issue needs to be addressed. If FMA informs a customer there is a problem with their sewer lateral, they will need to correct the problem. FMA also needs to check homes for roof drains, roof gutters and sump pumps which need to be eliminated from the sewer system.

The Balas/PGA right of way is a concern. Mr. Balas is digging on top of the right of way. There are water lines, sewer lines, storm drains and gas mains all in the area. No PA 1 calls were done to inform the Authority of the work. Mr. Balas, when approached, stated he is planning to build retaining wall, but the issue is all the utilities located in that area. Attorney Fagan will reach out to Attorney Slusser, Freeland Borough Solicitor, for a discussion on this matter.

The camera system at the Sewer plant is now password protected and all cameras are recording for security purposes. Looking into upgrading security cameras that keep recording longer than 8 days.

FMA needs more concrete barriers to complete the parking area on Front Street and the fence repair on Birkbeck Street between the home and Borough Annex garage will be completed by staff.

FMA trucks need tires, brakes, rotors and alignments which the Board all agreed needs to be completed before wintertime and to schedule as soon as possible.

Discussion on an employee who had no more sick time left and needed to leave work due to an emergency, the Board agreed to allow him to use vacation time if he chooses too. Another employee, who chose to use sick time, the same morning and stated he was leaving and preferred not to disclose the use of the sick time, will not be paid for the hours.

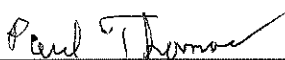
OPEN/OTHER ACTIONS


Mr. Kavitski discussed with the Board Members the Verizon Wireless Phone System with Cellular Failover System. The Authority will save money with the Verizon system, due to paying for more phone lines with the Guyette System than needed. Mr. Spock made the motion and Mr. Lindsey second. Vote 4-0. (Reference 2212-B).

ADJOURN

Mr. Spock made a motion to adjourn the meeting and Mr. Fisher second. Vote 4-0.

These minutes are certified true and correct to the best of my knowledge.


Paul Thomas, Secretary


Carlene Troell, Non-Member Secretary