

THE REGULAR MONTHLY MEETING WAS HELD ON WEDNESDAY, MAY 17, 2017. PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. LINDSEY, GENE ZYNEL, THE SOLICITOR AND SECRETARY.

SALUTE THE FLAG

ROLL CALL

CITIZEN PARTICIPATION

There were no citizens present.

JOHN NONNEMACHER OF SNYDER & CLEMENTE

Mr. Nonnemacher thanked the authority for our business. He stated he is with the firm for 30 years and has audited a lot of municipalities and authorities and we are one of the better authorities. We have a wonderful office staff under Anna Marie's guidance. The "yellow book" audit as it is called by the regular government standards of an audit for 2015 was reviewed. There is also a GASB 67 and 68 which is the pension plan asset and liability. An audit is a rendering of opinion of internal controls to see that they are ran correctly and it tests individual parts on a rotating basis. The authority has a pension asset, which means we have more money in the pension compared to the amount that we pay out.

Mr. Spock arrived at the meeting at 6:30 PM.

Mr. Nonnemacher went over the revenue and expenses of the authority and stated that we are in a very good financial position for the authority. The water division has a 5 to 1 on working capital and the sewer division has a 4.8 to 1 on working capital.

We do have one unresolved issue concerning the pension plan which is the employee contribution portion because it's supposed to be after tax basis and from 2010 to 2015 they were done as pretax basis. This was found during the payroll audit in 2015. Anna Marie and Mr. Nonnemacher have been working with PMRS but it has not been solved as of yet. This is not an indication against Anna Marie, it has been found and now has been corrected for 2016 with the employees pays. We are still waiting for an answer to resolve this situation from PMRS.

FAREWELL TO MR. JOSEPH WIZDA

Mr. Kavitski thanked Mr. Wizda for his years of service. Mr. Kavitski presented Mr. Wizda with a pen gift set and stated that Mr. Wizda did a great job and he will be missed.

Mr. Wizda stated he started in 1977 in politics here in Freeland and has been with the authority for 15 years. He thanked Atty. Fagan for all of his help through the years and stated Atty. Fagan is a great asset of the authority. Mr. Wizda also stated Gene Zynel is a great asset to the treatment plant and Mr. Kavitski has a great supporting cast of board members and the office staff is one of the best that Mr. Wizda has ever worked with and he will miss all of us.

APPROVE APRIL MINUTES

Mr. Spock made a motion to approve the April minutes and Mr. Fisher second. Vote 4-0.

APPROVE APRIL PAID INVOICES

Mr. Lindsey made a motion to approve paid invoices for the Water Division totaling \$ 53,064.41 and the Sewer Division invoices totaling \$ 36,819.25. Mr. Spock second. Vote 4-0. (Reference 2083-A)

CURRENT INVOICES

Mr. Fisher made a motion to approve payment of the current Water Division invoices totaling \$ 18,371.07 The Sewer Division invoices totaling \$ 31,787.25, and the Sandy Run invoices totaling \$ 116.19. Mr. Lindsey second. Vote 4-0. (Reference 2083-B)

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2084-A. We also discussed the possibility of looking into Certificate of Deposits in the future for better interest rates which we will reconsider after the water project is completed and we have obtained the amount of the RUS loan.

SEWER DIVISION REPORT

Please see Reference 2084-B.
 BOD removal is at 97%; TSS removal is 99%; both numbers are excellent. Sludge removal for April 2017 is 30.32 dry ton and compared to April of 2016 is was 31.48 dry ton. We are on the 24th dumpster at this time and we are on track for the budget per Gene Zynel.
 April 25th of 2017 Moyer Instruments calibrated the flow meters.
 We replaced a check valve along with a circuit board for the aeration blower.
 The board discussed an inventory control system be put in place either by computer or on paper. Mr. Kavitski wants to look into software for such a system.
 LRM installed radar sensors at the digester and tanks and are very pleased with how they are working.
 Mg(OH)₂ tank drawings, revisions need to be made and will be sent back to Justin Tank for the changes to be completed.

WATER DIVISION REPORT

Fox Tapping did the 14" tap and our employees are finishing the piping and the hydrant installation on the line in the Walnut Street area.
 Herb Spencer will be here next month with the water quality/corrosion report.
 The office staff contacted the people for the well monitoring/inspections on May 23rd to be sure they would be home on this date. Reference 2084-C

BORTON/LAWSON INVOICES

Borton Lawson sent their engineering report at 4:15 PM this evening for tonight's meeting and they never sent their invoices. Mr. Kavitski will be contacting Borton Lawson so they go back to getting this information to us on the Monday before the meeting.

ATTORNEY'S REPORT

Atty. Fagan told the board that Citterio has decided to appeal the NOV and their Atty. Sensky wants to have a meeting with the authority either the first or second week of June. (Reference 2084-D)
 Atty. Sensky asked Atty. Fagan to let the authority know that Citterio wants to switch to the Greater Hazleton Joint Sewer Authority and that is when Mr. Spock did inform the authority that Foster Township has offered help to Citterio with their treatment program. Citterio does not seem to understand that they cannot just switch to another sewer company without approval from many different entities due to the Act 537.
 Atty. Fagan is supposed to write a letter to PGA informing them we will be digging on the service line on his property to install shut off control valve.
 Foster Township arbitration with Atty. Karpowich and Atty. Fagan want to settle on \$30,000.00 as long as the arbitrator agrees we will settle on that amount so Mr. Fisher made a motion to accept this and Mr. Lindsey second. Vote 3-0. Mr. Spock abstained from the vote because it concerns Foster Township.

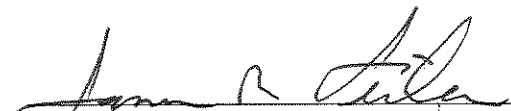
OTHER/OPEN ACTIONS

Obtain quotes for shredding of materials that no longer need to be kept. Mr. Spock made the motion and Mr. Lindsey second. Vote 4-0.

ADJOURN

Mr. Spock made a motion to adjourn the meeting. Mr. Lindsey second. Vote 4-0.

These minutes are certified true and correct to the best of my knowledge.


James Fisher, Secretary


Carlene Troell, Non-Member Secretary