

THE REGULAR MONTHLY MEETING WAS HELD ON WEDNESDAY, AUGUST 21, 2019. PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. THOMAS, MR. LINDSEY, MR. SPOCK, CHUCK MADISON, STEWART SMITH, JR., THE SOLICITOR, THE ENGINEER AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

CITIZENS PARTICIPATION

No citizens were present.

APPROVE JULY MINUTES

Mr. Thomas made the motion to approve and Mr. Lindsey second. Vote 5-0.

APPROVE JULY PAID INVOICES

Mr. Thomas made a motion to approve the July paid invoices for the Water Division totaling \$ 70,584.02 and the Sewer Division invoices totaling \$ 67,741.83, and Mr. Fisher second. Vote 5-0. (Reference 2206-A).

CURRENT INVOICES

Mr. Thomas made a motion to approve payment of the current Water Division invoices totaling \$66,366.45, the Sewer Division invoices totaling \$ 83,122.31 and the Sandy Run invoices totaling \$ 163.83 and Mr. Lindsey second. Vote 5-0. (Reference 2206-B).

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2206-C.

Mr. Thomas made the motion to approve the Minimum Municipal Obligation for the pension and Mr. Kavitski second. Vote 5-0. (Reference 2206-D).

SEWER DIVISION REPORT

See Engineering Report Reference 2206-E.

Birkbeck St Reservoir Project

Contract #1 – LB Industries – Completed

Contract #2 – George J Hayden, Inc. - Completed

Post Construction 11-month warranty period inspection – completed on August 15, 2019. Present were the Contractors, FMA, Engineer and USDA RUS Kimberley Loftus.

Water Project – Well Project – Work Requested By FMA

Hayden Electric to complete the following work starting end of August/beginning of September:

-ATS at Well 17 Generator

-VFDs for Well Pumps 4, 6, 11, 9, 10 & 12

-New RTUs panels at Wells 4, 6, 11, 9, 10, 12 & 17 and Harding St Tank & Upper Lehigh Tank

-Diesel generators and ATS at Well 6, 9, & 10

Miscellaneous electrical work at well houses and tank houses to replace old/aged items which are the old conduit, service panels, unit heaters, receptacles, interior & exterior lighting, fiber optic at wells 4 & 11.

Delivery of generators by Modern Power scheduled for end of August.

Generator pads at Wells 6, 9, & 10 & Well 17 ATS concrete pad being installed by John Gera General Contracting, Inc.

Install new well pump with VFD at Well 4 – Proposal from Kohls Bros for 140 gpm vertical turbine pump & VFD is \$84,500 installed. The Board all agreed to stay with a vertical turbine which would require no additional permitting from DEP. Samantha Albert of Borton Lawson will obtain a price for a VFD from Hayden for this well house. The Board is all in agreement to obtain the vertical turbine from Kohl Bros. She will obtain pricing for VFD for Well #4 from Kohls Bros and Hayden to see who has the better price.

Wells 4 & 12 Rehab – NOA issued to Leib Drilling Inc. for \$ 83,052.00. P&P bonds and COI received. Routing construction agreement for signature.

Centre Street Water Line Replacement – Bids were opened on August 16, 2019. Reserved \$125,000 in Project Budget – Low bid was \$261,855 and the high bid was \$411,000. With the bids being much higher than expected, the Board of Directors all agreed to hold off on this project. (Reference 2207-A).

PADEP ACT 537 Special Study & POTW Pretreatment Program Development & Implementation – Brittany is working on the flow metering data for Samantha Albert.

Citterio High Strength Surcharge – Samantha Albert will be using sampling information from Citterio and FMA.

Mr. Spock did inform the Board of Directors that Citterio is supposed to expand but he does not know the details on size of building, type of building, or exact details of the permit.

Brittany is working on the letter along with the survey information that EPA wants completed which will be sent to PGA and Citterio.

EPA also states if sampling requirements are not completed by PGA, the Authority has the right to terminate water service until sampling requirements are met.

August 6, 2019 was the meeting with Samantha, Brittany, Attorney Fagan, and Mr. Kavitski to discuss the information and limits which the EPA is requesting.

WATER DIVISION REPORT

Mr. Fisher made a motion to approve the RUS Reimbursement Request #19 for \$ 26,409.43 and Mr. Kavitski second. Vote 5-0. (Reference 2207-B).

BORTON LAWSON INVOICES

Mr. Spock made a motion to approve the invoice dated July 9, 2019 Invoice # 2019-4213-001-0000003 and Mr. Lindsey second. Vote 5-0. (Reference 2207-C).

ATTORNEY REPORT

Atty. Fagan is reviewing all compliance material from the PA DEP537 & POTW.

Reviewed the contract for the Well 4 & 12 Rehabilitation.

A letter was sent to Mr. Ceriani regarding the sewer lateral problem that was discovered. (Reference 2207-D).

Atty. Fagan inquired if PGA has completed any sampling requirements. The NOV sent to PGA was dated July 15, 2019. PGA has not filed an appeal of the violation and he did not address the issue at all. PGA invoices will now reflect the attorney fees, NOV fee, and all sampling invoices the Authority does. Mr. Anthony of PGA has a composite sampler, which he showed Chuck Madison, since he chooses not to use it as required by the Pre-Treatment Ordinance, the Authority will bill for the sampling that we have done and will continue to do. The Authority will install our own composite sampler for the ability to obtain sampling at all times. The Board were all in agreement to install a composite sampler.

Situation located at 920-922 Pine Street the homeowner will be charged flat rate meter charge and sewer charge from May 2019 to July 2019 since tenant informed the Authority he was living there with permission and no water meter present. The Board were all in agreement to submit a bill for 3 months to the homeowner. If homeowner refuses to pay the bill, the Authority will consider going to magisterial court for payment.

Mr. Kavitski asked Attorney Fagan to develop a violation system for Theft of Services with 1st offense, 2nd Offense and 3rd Offense all put into writing for situations like the 920-922 Pine Street property.

MANAGER REPORT

The Upper Lehigh tank leak has been fixed by I. K. Stoltzfus Service Corp. DEP gave directions for the disinfection of the tank and the Authority is currently putting this action into place. VOC need to be completed. All written reports must go to DEP first prior to putting the tank back in service. The inspection of the tank was completed too.

All trees to be removed 1-1/2 feet away from all fencing at all well houses.

Discussed Ceriani sewer lateral with the Board after meeting with him. Watched the video that his vendor took of his sewer lateral. The Authority will discuss with Mr. Ceriani the possibility of him paying the Authority to complete the work on his sewer lateral. An agreement will be devised by Attorney Fagan, if Mr. Ceriani is acceptable to the terms of the agreement, if not Mr. Ceriani will have to find his own contractor to complete the work. The Board of Directors all agreed to this situation.

Wyoming St PS – Lights and exhaust fans were all fixed. The drive shaft pumps need to be shut down during maintenance until it can be modified another way.

Fiber optic cable was installed today.

Biros will be called a gasket failed at the Wyoming St PS.

OPEN/OTHER ACTIONS

Mr. Kavitski asked for a board member to meet with the Teamsters Union for the upcoming contract and Mr. Thomas volunteered for being present during the talks. The Board was also informed that Ryan McDonough is Union Steward since Donald Yanoski will be retiring.

Mr. Thomas did request that all board members be given the opportunity to be present for interviewing potential employees including any personnel issues or matters that may arise.

Mr. Spock informed the Board that Foster Township Supervisors are organizing a Sewer Authority for Foster Township. The Foster Township Sewer Authority will have a five-member board. The Foster Township Supervisors are offering a seat to one of Freeland Municipal Authority board members.

Mr. Fisher wanted to investigate the possibility of Carone's Market to collect monies from the water bills. Mr. Fisher thought this would free up time for the office staff. After further discussion, the idea was discarded.

The results for switching the magnesium hydroxide to caustic soda with an enzyme at the Wyoming St PS have had good results. This procedure has not caused problems with the sewer plant at all and will save money on chemicals.

ADJOURN

Mr. Spock made a motion to adjourn the meeting and Mr. Kavitski second. Vote 5-0.

These minutes are certified true and correct to the best of my knowledge.



Paul Thomas, Secretary



Carlene Troell, Non-Member Secretary