

THE REGULAR MONTHLY MEETING WAS HELD BY THE VIRTUAL MEETING ZOOM PLATFORM AND IN PERSON ON TUESDAY, MARCH 15, 2022, IN THE CONFERENCE ROOM AT 711 BIRKBECK STREET, FREELAND, PA. PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. THOMAS, MR. TIERNEY II, THE TECHNICAL MANAGER, THE ENGINEER, THE ATTORNEY AND THE SECRETARY.

#### SALUTE TO THE FLAG AND MOMENT OF SILENCE

For people in the war in Ukraine that are suffering for no need.

#### CITIZENS PARTICIPATION

No citizens were present.

#### PA AMERICAN WATER REPRESENTATIVES

Mr. Michael Salvo, Senior Manager of Development, has 35 years with the company.  
Mr. Joseph Woodward, Senior Director of Operations in Eastern PA, has 25 years with the company.  
Mr. Michael Spaide, Senior Supervisor of Operations for Berwick & Frackville, has 7 years with the company.

Mr. Salvo met with the Authority to give an update on the Foster Township West End Sewer System. He welcomes the chance to build a relationship with the Authority going forward. He informed the Authority the sale of the Foster Township West End Sewer System has a pending final sale of July 2022. PA American Water is awaiting the update of the Act 537 plan for name change only, then review and approval from DEP.

Mr. Kavitski informed Mr. Salvo the Authority has been waiting for issues to be corrected by Foster Township. Foster Township does not respond to emails or letters. Also, the PUC never responded to the letter the Authority sent to them either. There are problems that need to be taken care of such as I & I.

Mr. Salvo asked Foster Township about the issues and has not received a response yet.

Mr. Salvo stated PA American Water intends to be a partner to help and understand the issues for the Authority. A Capital Improvement Plan is in development to address the problems within the system. Contractors will inspect the system compile a trouble list. Mr. Salvo did state Foster Township will be responsible for the enforcement of the ordinance regarding sump pumps, roof leaders and floor drains. He also stated the Pretreatment Ordinance for Foster Township was not approved at the Foster Township meeting on March 9, 2022.

Attorney Fagan stated Attorney Donald Karpowich informed him the Pretreatment Ordinance was approved for advertisement and set for April meeting approval. Foster Township Pretreatment Ordinance must mirror Freeland Borough Ordinance, this is a requirement from the EPA, stated Mr. Kavitski.

Mr. Salvo will inquire with Foster Township about the issues and the standing at this time. The Wyoming St PS maintenance and repair costs, PA American Water would like to operate this PS the same way unless the Authority requests a change. Looking at a SCADA system for information and a security team to also evaluate the system.

Mr. Woodward stated they will camera the sewer system within a year of ownership. Red Zone Robotics will map the collection system with pipe sizes and look for intrusions. PA American has not seen any reports to show that Foster Township has completed any of this on a regular basis. Mr. Salvo stated PA American Water needs to work through a partnership with Foster Township. He said the '99 agreement needs to have a 10-year amended agreement. Mr. Salvo will check to be sure the Industrial Pretreatment Program is set to be approved.

Mr. Kavitski stated again Foster Township needs to cooperate with the Authority. Once the IPP is approved, the Authority will let PA American know about the 10-year amended agreement. Mr. Kavitski inquired about the issues with PennVest and the DEP investigation. Mr. Salvo stated the issues were resolved per DEP.

Mr. Salvo stated there will be no rate increase for Foster Township residents for a couple of years. A Ms. Watts will be reaching out to the Authority regarding billing in a few weeks. Mr. Salvo inquired if the Authority uses RDM's (Radio Disconnect Meters) and the Authority does not have this type of water meter for disconnection of service. If water service needs to be disconnected due to nonpayment of sewer bill, Foster Township would supply the Authority with addresses.

The Authority did charge \$50.00 per address for this service to Foster Township. Mr. Salvo would like an agreement between both parties for this practice.

Mr. Salvo stated they are trying to set up a meeting for Citterio USA. PA American Water will be doing a manhole maintenance program and Freeland Municipal Authority will be managing the waste surcharges.

Mr. Salvo thanked the entire Board of Directors for allowing them to come and introduce themselves in person. PA American will be available 24/7 by phone with any issues. (Reference 2350-A).

#### APPROVE FEBRUARY MINUTES

Mr. Tierney made the motion to approve the February minutes and Mr. Fisher second. Vote 4-0.

#### APPROVE FEBRUARY PAID INVOICES

Mr. Thomas made a motion to approve the February paid invoices for the Water Division totaling \$111,654.03 and the Sewer Division invoices totaling \$139,632.17 and Mr. Fisher second. Vote 4-0. (Reference 2350-B).

#### CURRENT INVOICES

Mr. Thomas made a motion to approve payment of the current Water Division invoices totaling \$82,328.97 and John Gera Contracting Invoice for \$294.00, the Sewer Division invoices totaling \$57,318.46 and Balas Distributing Invoice for \$58.00, and the Sandy Run invoices totaling \$196.98, and Mr. Tierney second. Vote 4-0. (Reference 2350-C).

#### FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2350-D.

#### SEWER DIVISION

Mr. Josh Fox of HRG, Inc. presented the Engineering Report. (Reference 2350-E).

##### **Sewer Area**

**-SIUA and sampling stations** – One item not covered in the report – Inspections/Sampling can take place at any facility without any notification. Waiting on legal team review for formal submission to EPA.

**-WWTP Final Clarifier Distribution Box** – HRG opened and distributed the bid amounts from PennBid. Bids ranged from Linde Corporation, the lowest bidder at \$162,629.00; PSI Pumping Solutions at \$167,475.00; LB Industries at \$185,412.00; James T. O'Hara, Inc. at \$228,000.00; 4-M Construction Services, LLC at \$249,000.00; and highest bidder, Multiscape, Inc., at \$632,828.00.

Mr. Fox stated Linde Corporation does good work, the price is good and there are no issues with their bidding documents.

Mr. Fisher made a motion for HRG, Inc. to send a Notice of Intent to Award to Linde Corporation and Mr. Thomas second. Vote 4-0. (Reference 2350-F).

When all documents are received, they will be forwarded to Attorney Fagan for review and if everything is complete and in order, Notice to Award and Notice to Proceed to Linde Corporation will be presented at April Meeting.

**-Sludge Dewatering Pilot Assistance** – Preliminary designs & permit documents are being developed and will be reviewed by the Authority prior to submission.

**-Headworks Evaluation** – Currently the upgrades are being designed by HRG, Inc. DEP was contacted and they had questions on flow history which was provided.

**-Sewer Rules & Regulations** – No update for this month.

**Water Area**

**-LSA Grant** – Centre Street Main Replacement – Josh Fox went over the Engineer’s Opinion of Probable Cost Estimate for the Project.

**-UL Tank & Water Improvements** – Water quality was discussed by Josh Fox with 2 different tank sizes. 100,000- and 200,000-gallon tanks were discussed. The better water quality was with a 100,000-gallon tank. HRG stated the next step would be to contact PennVest to set up a planning meeting to discuss the proposed project.

Mr. Thomas made the motion for HRG to set up the meeting with PennVest and Mr. Kavitski second. Vote 4-0.

Mr. Fisher asked about the life expectancy on the 100,000-gallon tank; Mr. Fox stated 50 to 75 years and they should be inspected every 5 years with recoating every 15 years inside & outside the tank.

**-Harding Street Tank** – Needs recoating and inspection. A new tank would need to be in place to supply water & fire protection.

Mr. Kavitski stated the Authority should consider a tank maintenance contract.

Attorney Fagan stated Pagnotti Enterprises needs a proposal in writing concerning the area of a new tank placement.

Foster Township sewer rates increase is tabled for now.

**WATER DIVISION**

Mr. Tierney made the motion to ratify the LSA Grant Application Resolution # 2 of 2022 for \$372,000 and Mr. Fisher second. Vote 4-0. (Reference 2351-A).

**MANAGERS REPORT**

Ryan Smith presented the Technical Manager Report. (Reference 2351-B).

Discussion of the Sewer Plant roof – The Board would like to see the bad area cut out, replaced, and seal the whole area.

**ENGINEERING INVOICES**

Mr. Thomas made the motion to approve the following HRG invoices: Invoice 157672 \$727.00; Invoice 157673 \$977.50; Invoice 157674 \$297.12; Invoice 157675 \$162.00; Invoice 158454 \$ 5460.00; Invoice 158401 \$ 255.00; Invoice 158402 \$3801.00; Invoice 158409 \$2558.00; Invoice 158411 \$ 7900.00; Invoice 158412 \$ 458.00; and Invoice 158443 \$ 6870.10 and Mr. Fisher second. Vote 4-0. (References 2351-C).

**ATTORNEY REPORT**

Attorney Fagan stated he was glad to see PA American Water at attendance for the meeting and discussing their plans for the Foster Township West End Sewer System.

Attorney Fagan informed the Board Carl Myers deposition went well. The deposition did not hurt the Authority’s position at all. Mr. Myers stated he was never told of any water shutoffs before.

Mr. Kavitski stated on the news last night there was a \$88,000 fine for PGA from the Department of Labor over their employees being exposed to combustible dust hazards. Mr. Thomas stated it was in the Times Leader newspaper today.

Mr. Kavitski inquired if the April 19<sup>th</sup> Monthly Meeting could possibly be moved to another date. After a discussion, it was decided to move the Monthly Meeting to Wednesday April 20, 2022, at 6 PM.

Mr. Kavitski also stated the Authority should investigate the RDM meters that PA American Water mentioned. Investigation will be conducted regarding a Ridge Street property. Mr. Thomas asked Attorney Fagan to make the Ridge Street property a priority to see what can be done. Mr. Fisher stated this property has an oil burner so it would require water service.

Mr. Kavitski stated to investigate the RDM meter if it is reasonable this property will be the first one installed. Mr. Thomas inquired if said drivers license has this address than he lives there.

## OPEN/OTHER ACTIONS

Generator service quotes were tabled at the meeting. Albarell had all generators except for Wyoming St PS; Modern Group had no load bank testing; North End Electric had no load bank testing. Ryan Smith will reach out to Dulcey Electric to see if they do load bank testing on generators.

PenTeleData fiber network quote just received. Mr. Kavitski would like to set up a meeting with them to discuss the quote. Data fiber connection would be a better connection. Ryan Smith will contact them to set up a meeting. With fiber, cleaner data transfer at each well along with camera coverage and no need to change modems like cellular service.

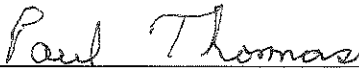
Mr. Tierney made the motion to approve the software renewal with Guyette Communications and Mr. Kavitski second. Vote 4-0. (Reference 2352-A).

Mr. Kavitski discussed the WIN 911 system with the Board. This is the SCADA callout system. Mr. Kavitski would like to discuss with Martin Auman of Keystone Engineering if modems would need to be used for the WIN 911 App. Mr. Kavitski would like to have a demo with the WIN 911 App which would be installed on the work phones. The App is approximately \$2700 but it would not require modems and the cost of the modems is \$1150 for the pair plus shipping.

## ADJOURN

Mr. Tierney made the motion to adjourn the meeting and Mr. Kavitski second. Vote 4-0.

*These minutes are certified true and correct to the best of my knowledge.*

  
\_\_\_\_\_  
Paul Thomas, Secretary

  
\_\_\_\_\_  
Carlene Troell, Non-Member Secretary