

THE REGULAR MONTHLY MEETING WAS HELD BY THE VIRTUAL MEETING ZOOM PLATFORM AND IN PERSON ON TUESDAY, APRIL 18, 2023, IN THE CONFERENCE ROOM AT 711 BIRKBECK STREET, FREELAND, PA. PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. TIERNEY II, MR. CLYMER, THE TECHNICAL MANAGER, THE ENGINEER, THE ATTORNEY, AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

CITIZENS PARTICIPATION

No citizens present.

APPROVE MARCH MINUTES

Mr. Tierney made the motion to approve the March minutes and Mr. Clymer second. Vote 4-0.

APPROVE MARCH PAID INVOICES

Mr. Fisher made a motion to approve the March paid invoices for the Water Division totaling \$190,963.21 and the Sewer Division invoices totaling \$212,584.27 and Mr. Tierney second. Vote 4-0. (Ref. 2425 -A).

CURRENT INVOICES

Mr. Tierney made a motion to approve payment of the current Water Division invoices totaling \$82,660.76, the Sewer Division invoices totaling \$70,143.00, and the Sandy Run invoices totaling \$29.00 and Mr. Kavitski second. Vote 4-0. (Reference 2425-B).

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2425-C.

SEWER DIVISION

Mr. Josh Fox of HRG, Inc. introduced Brenden Miller to the Board of Directors, who will be assisting him. Mr. Fox presented the Engineering Report. (Reference 2425-D).

Sewer Area

-SIUA and sampling stations – EPA Region 3 confirmed they are reviewing the plan, which is a 6-month process. Timeframe for approval is July or August.

-Sewer & Water Rules & Regulations – On agenda for potential approval tonight.

-NPDES Permit Renewal Work – Permit is pending and HRG would like notification when the Authority schedules the WET test. The Authority is awaiting the Local Limits on the EPA submission.

-WWTP Final Clarifier Distribution Box – Linde Corporation completed the work. Final drawings reviewed. Final payment application is on the agenda for tonight.

-Sludge Dewatering Upgrade Project – PA DEP requested additional information for their review prior to recommending the project to PennVest. The PennVest application will be delayed until May. The Authority did receive a Letter of No Prejudice from PennVest and so the Authority decided to purchase the Dewatering System at the meeting on March 21, 2023, and a purchase order was issued to Sherwood Logan & Associates, Inc.

-Headworks Evaluation – No update this month.

-PADEP Chapter 102 – No update this month.

-ACT 537 Special Study – No significant activities.

Water Area

-Oak Street Water Storage Tank – Public Water Supply Application can be signed tonight and \$750.00 check payable to Commonwealth of PA for DEP. It will be submitted to PA DEP for review and approval. HRG continues with preliminary design of the stormwater system, ESPCC, and remaining permitting tasks. The geotechnical work was completed this past month. PennVest Application target is August submission.

-Well 6 & 10 Treatment System Feasibility Study – No update this month.

-Local Share Grant Application – The Authority was not awarded the LSA grant for the Centre Street Water Main Replacement which HRG received the news with no feedback. This project was also

submitted to the CFA Small Water & Sewer Grant with June time frame for a decision, unless the State Budget is delayed.

-ARPA Grant – The Authority has received a letter stating the Dark Fiber Grant Application was approved. Josh Fox and Brooke Semanchik of HRG, Inc. will both be added as an additional contact.

Mr. Fisher inquired if the Authority employees could complete the Centre Street Main Replacement Project with Freeland Borough doing the paving of the area. Mr. Kavitski stated this is a large project to complete. Mr. Kavitski asked for the amounts of the paving and piping from Josh Fox of HRG, Inc.

Mr. Tierney made the motion to approve Payment Application #5-Final of Contract #22-01 to Linde Corporation in the amount of \$30,825.80 and Mr. Fisher second. Vote 4-0. (Reference 2426-A).

Approve Updated Sewer Rules & Regulations – Mr. Fisher inquired about several items within the document and Mr. Fox of HRG, Inc. answered all questions. Adjustments to be made to the document are as follows:

- Pg. 18 Section 2.10 will be changed to reflect after all is satisfied and payment of all required fees, permits can be issued.
- Pg. 18 Section 2.40 timeframe for permit 2 years or need to resubmit.
- Pg 28 Section 3.240 10 gallons of capacity per seat – Mr. Fisher asked for clarification. Mr. Fox explained this language is for seats at a restaurant per table.
- Pg 36 Section 6.30 D Sewer billing starts when connected but H states if water meter removed billing ceases, which is correct according to Water Rules & Regulations.
- Pg 37 Section 6.30 J Mobile Home Park is charged per lot whether a lot is vacant or occupied. Mobile Home Parks can install trailers or remove them from the park and are not good at notifying proper entities.
- Pg 42 Section 6.50 C Surcharge Monitoring – Minimum of once a year. Explanation of wording was given, and nothing will change.
- Pg 58 Section 9.20 L - Grease and Sand Traps will be removed – Section 3.24 has greater detail there regarding grease and sand traps.
- Pg 63 Section 9.30 E 4 refers to 9.30.5 will verify the .5 section possible typo stated Mr. Fox.

Mr. Kavitski made a motion to approve the Updated Sewer Rules and Regulations with the changes to be made as discussed and Mr. Fisher second. Vote 4-0. (Reference 2426-B).

Mr. Kavitski requested a PDF version of the Updated Sewer Rules & Regulations sent to the Authority. Mr. Fox said a PDF, and a few hard copies will be sent to the Authority Office. A Spanish version has not been completed.

Mr. Fisher stated under the definitions some of the areas are all acronyms suggested they be spelled out. Mr. Kavitski and Mr. Fox explained these are standards of the industry and the Engineers would understand the definitions. Mr. Fox stated he will replace the acronyms.

Wind River Environmental (Koberlein) for Cleaning of Digester – Ryan Smith approximates an invoice to be around \$6500. Mr. Tierney would like two more quotes to be obtained prior to deciding. Mr. Smith will call Biros and Gotta Go Potty for additional quotes for next month.

Ryan Smith stated he is waiting for a full evaluation on blowers and couplers from Universal Blowers. The Authority has been waiting for this report for 3 to 4 weeks now.

HACH Flow Meter – Repair Quote vs. New Meter Quote – Mr. Kavitski stated the Authority has 5 flow meters in all, suggests spending the money for a rebuild to see how long it will last. HACH Company will complete the repairs and Mr. Fisher recommends a repair on the flow meter. Mr. Fisher made a motion for repairing the flow meter for \$6512.00 and Mr. Kavitski second. Vote 4-0. (Reference 2426-C).

WATER DIVISION

Josh Fox of HRG, Inc. apologized for the error in addition on the 2023 Water System Improvements Proposal at last month's meeting. He explained Kleinfelder's cost of \$2950 for clearing the area to complete the Geotechnical work, Kleinfelder's cost of \$5950 for the Stormwater Infiltration Testing work and HRG's cost of \$2500 for additional Project Management and surveying of operating levels at the

Harding Street Water Storage Tank. All other costs included in the Kleinfelder proposal are in the Original Contract.

Mr. Fisher made the motion to approve the revised proposal 2023 Water System Improvements Project Supplement No. 1 in the amount of \$159,400.00 and Mr. Clymer second. Vote 4-0. (Reference 2427-A).

MANAGERS REPORT

Ryan Smith presented the Technical Manager Report. (Reference 2427-B).

Valve leaked water so the Birkbeck and Walnut Streets valve was not repaired. Water pressure is extremely high in this area. Install a valve box there, stated Mr. Kavitski. Mr. Fox will send information on a team valve.

Draft plan will be completed first, Authority needs to approve, and then project will move forward for the Lead Service Line Inventory. No decision on exactly who will complete which areas of the project yet.

Mr. Kavitski did state it was a good meeting with ERG and Horsley Witten Representatives. They did recommend a work order that is electronically saved so the records could be reviewed at any time.

May 15th is the scheduled date for the underground power at Well 6 and 9.

Mr. Kavitski stated a discussion took place with Mr. Fox of HRG, Inc. prior to the meeting on relooking at iron and manganese levels in the Freeland System. Orthophosphate was increased after speaking with Herb Spencer of Shannon Chemicals. FMA, Kirby and Hawk Mountain will all do water samples to compare sample test results.

Spare hydrant stem to go to A to S Metals to see if they can duplicate it.

Mr. Kavitski inquired about the unaccounted water to contact Fluid Pin Point and shadow them for training for FMA guys. Approximate times of 10 PM to 2 AM to listen for leaks and check smaller areas first.

Ryan Smith will obtain information from Fluid Pin Point for next month's meeting.

Hiring help for summertime. Last year the position was advertised, and no one applied. The colleges are posting our position for Water Laborer. Mr. Tierney suggested contacting the high school for summer help. Home heating oil spills into the sewer system and the homeowner is responsible for all bills associated with the cleanup.

Ryan Smith spoke with Brian of Environmental Service Corporation regarding Citterio USA, they must notify the Authority when there is a problem at the Citterio Plant. They should keep their waste at their pump station and not discharge it to sewer system. Brian stated they would reach out to the Authority from this day forward. Mr. Tierney asked about options in cases like this and Mr. Kavitski said the IPP, which is waiting for approval from the EPA, would help in this type of situation.

Grease and Oil Separator at the Headworks of the Sewer Plant-Ryan Smith is recommending this equipment. Mr. Kavitski said this would not work at times of high flows. Mr. Fox recommends a Boom-Sock at the Grit System.

ENGINEERING INVOICES

Mr. Tierney made the motion to approve HRG Invoice #169301 \$525.00, Invoice #169303 \$15,282.00 and Invoice #169305 \$2,067.69 and Mr. Clymer second. Vote 4-0. (Reference 2427-C).

ATTORNEY REPORT

Attorney Fagan received a call from Attorney Karpowich regarding the Birkbeck & Johnson Streets Property. The Freeland Industrial Development Corporation does not have the money to take out the tanks located on the property. They have an estimate of \$30,000 to remove the tanks. Mr. Kavitski thought this estimate is a few years old. Attorney Karpowich inquired if the Authority would purchase the property for \$95,000 but the Authority would pay for the removal of the tanks.

Mr. Kavitski stated he is totally against this offer because the liability would be placed on the Authority. The tanks were supposed to be removed several years ago.

Mr. Tierney recommends we speak with Attorney Karpowich at a meeting.

Josh Fox of HRG, Inc. said the estimate for the tank removal based on his knowledge is too low.

Mr. Fisher recommended the Authority pay \$125,000 for the property and FIDC remove the tanks with the money from the sale and whatever it costs them it is their problem. Mr. Kavitski stated the Authority had already made that offer.

Mr. Kavitski asked Attorney Fagan to contact Attorney Karpowich. The offer is \$125,000 for the property but the FIDC needs to remove the tanks.

OPEN/OTHER ACTIONS

The rainfall amount is exceptionally low for Springtime.

Josh Fox of HRG, Inc. explained the breakdown of the Centre Street Main Replacement Project. The numbers for the project are as follows: \$372,000 estimated total cost of project – Breakdown is estimated Paving, which includes line stripes and crosswalks, and Concrete Work is estimated \$35,900, which includes the sidewalks, curbs and 1 ADA ramp. Mr. Tierney asked about stormwater, which Mr. Kavitski explained stormwater is already there. Mr. Fisher inquired about the sidewalks, which Mr. Fox explained the sidewalks which are damaged due to the Project would only be replaced. The Authority would use approximately \$272,000 to complete the project itself.

Mr. Fox stated the CFA Small Water Grant is still pending on this Project.

Mr. Fisher inquired about inventory of spare parts with Ryan Smith, Technical Manager. Inventory lists are being made but locations need to be improved, according to Mr. Kavitski.

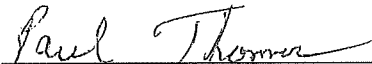
ERG and Horsley Witten Representatives had compliments for the Authority on things which are completed here. Mr. Tierney is happy with the progress the Authority is making.

Mr. Fisher asked about the Sewer Plant – what is done during the day. Mr. Kavitski explained they are doing sampling, the sludge press, the process of controlling the plant, hosing down the tanks, maintenance, and oil changes. Ryan Smith said the sewer employees also check the Wyoming Street Pump Station daily and check flow meters.

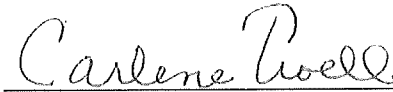
ADJOURN

Mr. Clymer made the motion to adjourn the meeting and Mr. Tierney second. Vote 4-0.

These minutes are certified true and correct to the best of my knowledge.



 Paul Thomas, Secretary



 Carlene Troell, Non-Member Secretary