

THE REGULAR MONTHLY MEETING WAS HELD ON WEDNESDAY, JULY 19, 2017. PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. SPOCK, GENE ZYNEL, AND SECRETARY.

SALUTE THE FLAG

MOMENT OF SILENCE FOR THOMAS ZOSHAK

ROLL CALL

CITIZEN PARTICIPATION

There were no citizens present.

HERB SPENCER OF SHANNON CHEMICAL CORPORATION

Mr. Spencer was present to give a report on corrosion control for the Freeland Municipal Authority. Mr. Spencer also was very pleased to see that we maintain our water system with upgrades regularly. He also stated that the whole report he is presenting tonight would also be sufficient for DEP. See Attached Report (Reference 2094-A).

SAMANTHA ALBERT OF BORTON LAWSON ENGINEERING

Please see Engineering Report (Reference 2094-B).

Samantha Albert wants to schedule a meeting with the board to go over the PADEP Act 537 Study. POTW more "wet testing" needs to be completed and the testing cost could be between \$7,000 and \$10,000 dollars.

On the Birkbeck Street Reservoir Project the bids were opened on July 13, 2017 and the low bidder for the construction portion was Ankiewicz Enterprises Inc. of Tamaqua PA and Borton Lawson is waiting on references and the documentation to be able to begin the review process of their application. The low bidder of the electrical portion was George J. Hayden Inc., of Hazleton PA and Borton Lawson is also reviewing all of their documentation with the bid.

Water system map will be forwarded to Dave Kavitski for review before finalization.

Samantha Albert also informed the board that Kim Loftus from USDA was inquiring about the status of the well project timeframe. Mr. Kavitski also stated that after USDA finalizes the loan payment for the well project, the authority may have to take a look at a water rate increase.

APPROVE OF JUNE MINUTES

Motion made by Mr. Spock and second by Mr. Fisher. Vote 3-0.

APPROVE JUNE PAID INVOICES

Mr. Fisher made a motion to approve paid invoices for the Water Division totaling \$ 69,397.32 and the Sewer Division invoices totaling \$ 48,669.97. Mr. Spock second. Vote 3-0. (Reference 2094-C).

CURRENT INVOICES

Mr. Fisher made a motion to approve payment of the current Water Division invoices totaling \$ 19,981.72 The Sewer Division invoices totaling \$ 29,950.17 and the Sandy Run invoices totaling \$ 68.02. Mr. Spock second. Vote 3-0. (Reference 2094-D).

BORTON LAWSON INVOICES

Mr. Fisher made a motion for approval and Mr. Spock second. Vote 3-0. (Reference 2094-E).

## FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in (Reference 2095-A).

## SEWER DIVISION REPORT

Justin Tank has the Magnesium Hydroxide tank ready to ship and Mr. Kavitski asked Justin Tank Company to hold the tank for 2 weeks so we have time to complete the few things for the installation of the tank. Sludge removal for June 2017 is 51.34 dry ton and 41 dumpsters compared to June of 2016 is was 53.92 dry ton and 43 dumpsters.

Albarell Electrical inspected all electrical connections and work is all completed.

DynaTech was here to service the pump station generator.

The "wet test" was completed 7/9 to 7/14 and we have to wait approximately 60 days for the results.

Weather Station with tri-pod is up and running at the treatment plant.

LRM met with Gene Zynel to discuss fiberglass metering pits but Gene would like to look into other metering pits to find the best fit for the equipment in our system.

The sump pump in the dry well does not seem to be working properly so we should look into other sump pump models.

## WATER DIVISION REPORT

GHD Engineering provided three separate quotes for the well project:

1. Install transducers in 10 residential wells, driller installation of PVC tube, cost of transducers and GHD labor and materials  
Total Cost \$12,500
2. Estimated costs to complete 72-hr pumping test, driller installation/removal of temporary pump, manning of 72-hr test, and construction of sedimentation basin, lab analytical, and GHD labor and materials  
Total Cost \$25,000
3. Cost for the required Hydro geologic reports to PADEP and DRBC and application permits  
Total Cost \$20,000

Mr. Spock made a motion for approval and Mr. Fisher second. A roll call vote – Mr. Kavitski – Yes, Mr. Spock – Yes and Mr. Fisher – Yes. Vote 3-0. (Reference 2095-B).

The authority is currently ordering all materials that is needed for the replacement of the lead line on North Street.

On PGA Inc. property, the authority is looking at all connections to the building and in process of locating all valves on the property, to see if we will have to install a curb stop, in case we need to shut water service off in the future.

## ATTORNEY REPORT

Attorney Fagan was not present at the meeting.

Authority will schedule a meeting the first week of August with Attorney Fagan and the authority board members to discuss PGA and Citterio on the notice of violations and how to proceed with the violations.

## OTHER/OPEN ACTIONS

Mr. Spock made a motion and Mr. Fisher second to hire Plum Air to service the air conditioning units at the authority building.

Mr. Kavitski recommended possibility of contacting a head hunter for the Technical Manager position that we are going to advertise for even if it costs the authority a little money because it is possible for them to find better candidates. Authority to advertise both the Technical Manager position and PA certified water operator position but before advertising the PA certified water operator position, Mr. Kavitski will rewrite the description of the duties. Mr. Spock made the motion for approval and Mr. Fisher second. Vote 3-0.

Mr. Kavitski suggested the use of binders to organize all of the paperwork for the board members.

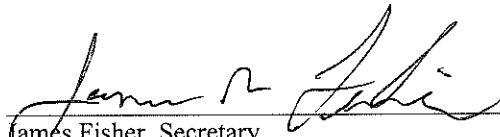
Dan Verbonitz was present at the meeting to let the board know the computer system in the sewer plant and the authority office are due for upgrading. Mr. Kavitski asked Mr. Verbonitz to make a list of all technology at both places and put a recommendation together for the board. Mr. Verbonitz and the authority board members will meet the second week of August to discuss the whole plan to upgrade all of the technology at the sewer plant and the authority office.

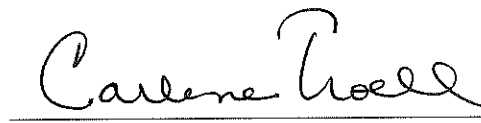
Municipal garage doors have been left open with no guys present at garage – Mr. Kavitski will have discussion with the guys on this issue and they will be written up if they do not follow the rules.

Large water usage at the apartment building located at 602 Centre Street that the board was made aware of the situation. The owner of the building inquired about the authority helping him find the leaks, if there are any, he was informed that he needs to hire a plumbing because the authority does not help locate leaks inside a building.

Mr. Spock made a motion to adjourn meeting and Mr. Fisher second. Vote 3-0.

*These minutes are certified true and correct to the best of my knowledge.*

  
James Fisher, Secretary

  
Carlene Troell, Non-Member Secretary