

THE REGULAR MONTHLY MEETING WAS HELD BY THE VIRTUAL MEETING ZOOM PLATFORM ON WEDNESDAY, DECEMBER 16, 2020. PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. THOMAS, THE TECHNICAL MANAGER, THE FOREMAN, THE ATTORNEY, THE ENGINEER AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

Moment of silence for all suffering from COVID and the people who are helping take care of them. Wishing good luck with the vaccine.

CITIZENS PARTICIPATION

No citizens participated in the meeting.

RESIGNATION OF RICHARD LINDSEY

Mr. Fisher made the motion to accept and Mr. Thomas second. Vote 3-0. (Reference 2282-A).

APPROVE NOVEMBER MINUTES

Mr. Thomas made the motion and Mr. Kavitski second. Vote 3-0.

APPROVE NOVEMBER PAID INVOICES

Mr. Thomas made a motion to approve the November paid invoices for the Water Division totaling \$ 99,931.40 and the Sewer Division invoices totaling \$ 115,131.37 and Mr. Fisher second. Vote 3-0. (Reference 2282-B).

CURRENT INVOICES

Mr. Fisher made a motion to approve payment of the current Water Division invoices totaling \$ 59,058.52, the Sewer Division invoices totaling \$ 44,531.72 and the Sandy Run invoices totaling \$ 213.03 and Mr. Kavitski second. Vote 3-0. (Reference 2282-C).

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2282-D.

SEWER AND WATER DIVISIONS

See Engineering Report Reference 2282-E.

The Water Project is 100% complete. Ms. Albert of Borton Lawson Engineering stated outstanding O & M Manuals are needed for close out documents. RTU drawings need to be the installed version of the drawings, which needs to be verified.

11 Month Warranty Inspection needs to be completed in February of 2021. Ms. Albert will coordinate with everyone for a date to be announced.

Ms. Albert of Borton Lawson stated she requested a quote from Hayden on November 19th for the MegAlert Motor Guards, which she has not received. Another quote was also requested from Albarell Electric on December 15th.

Well 10 problems with the RTU panel continue stated Chuck Madison, Technical Manager. At the moment, FMA is thinking a short due to the alarm on the panel. Hayden needs to look into this matter. FMA has reached out to Wolf Slayer because they installed the RTU's.

Mr. Kavitski wants Hayden to do the work with someone from FMA overseeing the situation. Hayden brought North End Electric in the last time and they are not the ones who did the installation.

Industrial Pretreatment – Ms. Albert stated Citterio High Strength Surcharge for October & November were sent to the Authority today via e-mail. PGA High Strength Surcharge for the Oct 10 through November 12 was also sent via email to the Authority today.

POTW Pretreatment Program Development & Implementation – Ms. Albert of Borton Lawson discussed sampling station information along with diagrams of placement areas. Will need to investigate PGA to be sure all sewer discharge areas are uncovered. Possible dye testing in the Spring. Set-up meeting with Mr. Anthony of PGA or if possible, check with Dollar General to see if sampling station could be placed behind their building.

NPDES Permit Renewal for WWTP – Application due no later than April 3, 2021. The application fee is \$5000.00 to PADEP. Sampling requirements are 1 round of influent and 3 rounds of effluent. FMA staff is gathering all sample test results and forwarding information to Ms. Albert of Borton Lawson.

Chuck Madison inquired about SRBC Application and Ms. Albert stated that application is not due at this time. Ms. Albert stated a copy of the entire PA DEP application must go to SRBC for their review.

Mr. Kavitski informed the Board the paperwork for the Bid for the Foster Township West End Sewer System was submitted. Foster Township Supervisors sent a letter dated December 3, 2020, stating stipulations for the bids, and wanted Best and Final Offers by December 15, 2020. The Authority has sent a letter back to Foster Township Supervisors stating FMA's Best and Final Offer was submitted on November 25, 2020. Foster Township then extended the Best and Final Offers to January 20, 2021 via email. (Reference 2283-A).

Mr. Thomas made the motion for a Sewer Rate Increase of \$2.50 to take effect on the February Bill in 2021 and Mr. Fisher second. Vote 3-0.

Citterio Pump Station & Pre-Treatment Plant was discussed. Mr. Augustine from Citterio was at the Authority to go over the expansion project. Mr. Augustine inquired if the Authority would be interested in their Pump Station and Pre-Treatment Plant.

Mr. Thomas stated the Authority should have a discussion with Citterio to get the details because they are many unanswered questions. Chuck Madison will contact Mr. Augustine after the holidays to set-up a meeting.

BORTON LAWSON INVOICE

Mr. Kavitski made the motion to pay Borton Lawson Invoice dated 11/24/2020 #2016-2285-002-0000036 for \$ 2000.00 and Mr. Fisher second. Vote 3-0. (Reference 2283-B).

ATTORNEY REPORT

Attorney Fagan stated this month revolved around the Foster Township West End Sewer System Bid. He received, prior to the start of the meeting, a lease agreement from Luzerne County 911, which he will look at prior to the Authority signing.

MANAGER REPORT

Replaced sewer screens & brushes at WTP – Done by employees
 Flagpole installed.
 Birkbeck & Johnson Street-Main break repaired-Permanent repair will be done at a later date.
 Well House #10 painted and currently painting Well House #4.
 Employees being trained on backhoe and skid steer equipment.
 Ryan Smith, Foreman, has developed an Employee Training list.

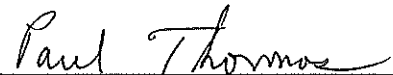
OPEN/OTHER ACTIONS

The Meeting Calendar for 2021 was approved by the entire Board. No changes to the meeting dates or times. (Reference 2283-C).

ADJOURN

Mr. Thomas made the motion to adjourn the meeting and Mr. Fisher second. Vote 3-0.

These minutes are certified true and correct to the best of my knowledge.



Paul Thomas, Secretary



Carlene Troell, Non-Member Secretary