

THE REGULAR MONTHLY MEETING WAS HELD ON WEDNESDAY, JULY 17, 2019. PRESENT WERE MR. KAVITSKI, MR. THOMAS, MR. SPOCK, CHUCK MADISON, STEWART SMITH, JR., THE SOLICITOR, THE ENGINEER AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

CITIZENS PARTICIPATION

No citizens were present.

APPROVE MAY SPECIAL MEETING MINUTES AND JUNE MINUTES

Mr. Thomas made the motion to approve May special meeting minutes and June minutes and Mr. Spock second. Vote 3-0.

APPROVE JUNE PAID INVOICES

Mr. Spock made a motion to approve the June paid invoices for the Water Division totaling \$ 109,565.55 and the Sewer Division invoices totaling \$ 83,406.38, and Mr. Thomas second. Vote 3-0. (Reference 2201-A).

CURRENT INVOICES

Mr. Kavitski made a motion to approve payment of the current Water Division invoices totaling \$52,189.81, the Sewer Division invoices totaling \$ 60,059.41 and the Sandy Run invoices totaling \$ 59.77 and Mr. Thomas second. Vote 3-0. (Reference 2201-B).

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2201-C.

SEWER DIVISION REPORT

See Engineering Report Reference 2201-D.

Birkbeck St Reservoir Project

Contract #1 – LB Industries – Completed –

Contract #2 – George J Hayden, Inc. - Completed

Post Construction 11-month warranty period inspection – Mid August 2019. Samantha Albert of Borton Lawson will coordinate with FMA and Kimberley Loftus of USDA Rural Development.

Water Project – Well Project – Work Requested By FMA

Scope of Work Verbally approved by USDA Rural Development

Well #4 – Pump last replaced in 1994.

Hayden Electric to provide an updated schedule for the following work:

-ATS at Well 17 Generator

-VFDs for Well Pumps 4, 6, 11, 9, 10 & 12

-New RTUs panels at Wells 4, 6, 11, 9, 10, 12 & 17 and Harding St Tank & Upper Lehigh Tank

-Diesel generators and ATS at Well 6, 9, & 10 (Modern Power Systems-Supplier of Generators & ATS)  
Samantha Albert of Borton Lawson is reviewing all change orders from Hayden Electric Inc. The cost is \$47,000 which is \$30,000 in materials including the 6-strand fiber optic cable.

Well #4 – Mr. Kavitski would like to see the Well permitted for 200 gals per minute but have the pump set at 140 gal. per minute. Mr. Kavitski also recommends the Authority stay with a vertical turbine for this well instead of having to obtain a minor public water supply permit from PA DEP. The vertical turbines last longer than submersible ones. Samantha Albert of Borton Lawson will contact Dave Gettle of Kohl

Bros to obtain pricing for a vertical turbine for Well #4. Samantha Albert did contact him regarding a spare pump and Mr. Gettle stated he will only charge the Authority for labor to install the pump if needed.

Samantha Albert of Borton Lawson went over the bid documentation from the Potable Water Wells 4 & 12 Rehabilitation Project. After review of the bids and the associated bid documentation received on July 16 of 2019, the conditional recommendation of award went to Leib Well Drilling as low bidder in the amount of \$83,052.00, which is conditional upon review and approval by USDA Rural Development.

Funding is in place for the execution of the project via a loan thru USDA Rural Development Program and the project has sufficient funding to proceed with the project.

The pricing of the Potable Water Well 4 & 12 were higher than expected but Jay Lynch of Meiser & Earl thinks the prices are due to the fact the wells are located within well houses which tends to complicate things.

Mr. Thomas made the motion to the recommendation of Leib Well Drilling for the project and Mr. Spock second. Vote 3-0. (Reference 2202-A).

PADEP ACT 537 Special Study – Brittany Caskey has completed the graphing information for Samantha Albert of Borton Lawson Engineering. A meeting has been set with Ms. Caskey, Ms. Albert, Mr. Kavitski and Attorney Fagan to compile information for the PADEP Act 537 and POTW Pretreatment Program on Tuesday August 6<sup>th</sup>.

Mr. Fisher arrived at the meeting at 6:24 PM.

Industrial Pretreatment & POTW Pretreatment Program – High Strength Surcharge for Citterio for June is not completed yet. Citterio has sent Samantha Albert only 1 sample result to date.

Violation notice has been sent to PGA regarding sampling requirements.

Mr. Kavitski asked Chuck Madison to send the test results of Citterio and PGA samples that we have compiled to Ms. Albert.

Mr. Kavitski inquired about the Citterio USA application for a new building and Mr. Spock responded that the details for the application are going in front of the Foster Township Planning board and he does not have details on the new building yet.

Centre Street Water Line Replacement – The PennDOT HOP has been resubmitted to reflect only 1 ADA ramp replacement and all other ramps have been removed. Ms. Albert will inquire about putting the project on PennBid with Judith Tutino of USDA RD before final PennDOT permit.

Mr. Kavitski stated Mr. Fisher did a marvelous job finalizing the permit with PennDOT.

Mr. Thomas stated the Freeland Fire Department is talking with UGI about the possibilities of installing a natural gas line up Centre Street to the firehouse.

#### WATER DIVISION REPORT

Chuck Madison would like to place a hydrant on Crescent Road at Mr. Evancho's property to help with the flushing of the system and fire protection. Mr. Evancho stated he does not want the hydrant placed on his property. Chuck Madison has asked Mr. Gera, who is also on Crescent Road, about placing hydrant on his property and he has agreed.

Mr. Spock stated Foster Township Supervisors have no problem with the installation of the hydrant and they have given the Authority the approval to complete the job.

The water line across Front Street has been completed with 8" ductile pipe installed. A Tier 1 water boil advisory for 4 customers had to be issued verbally and in writing because the main was broke during the digging of the ditch. The Authority informed the 4 customers and sampling has already started for the process of lifting the water boil advisory when results are cleared.

Midlantic Engineering will do compaction test.

Ms. Caskey has GPS coordinates and took pictures of the job.

#### MANAGER REPORT

Aeration Tank B at the WWTP has been repaired. The generator at the WWTP is now being tested under load every week. Albarell Electric has serviced all generators and did a fine job.

Two sewer repairs were completed on North Street & Pine Street. There are also sewer repairs that need to be completed at the bottom of Centre Street yet.

A report for DEP is to show the Authority can run during power outages is due by August 19, 2019.

Mr. Thomas asked about the demo of the old Dollar General Store located at 622 Centre Street. Chuck Madison informed the Board a water meter with a check valve was installed so the contractor could control a dust issue and they will be billed for water used. The contractor will cement the sewer lines shut and he will cap the water line when finished. The Authority will inspect to be sure it's completed properly.

Chuck Madison was approached by Mr. DeFrancesco, Freeland Borough councilman, if the Authority could assist the Freeland Fire Department with a drainage issue they are having. Chuck said he will bring to the Board and the matter needs to be investigated further.

The new dump truck was delivered to the Authority and had the lettering installed. All employees can drive because there are no CDL requirements with this truck.

The lift gate truck is being used by the Borough for the move into their Borough office and we are assisting them. There are Borough records in the attic at the Authority office yet.

#### BORTON LAWSON INVOICES

Mr. Kavitski made the motion to approve Borton Lawson # 33 but hold the \$3,250.00 from this invoice because of not receiving the drawings to date. The remaining Borton Lawson invoices # 04 dated 06/10/19 and invoice #02 dated 06/18/19 pay as invoiced and Mr. Thomas second. Vote 4-0. (Reference 2203-A).

#### ATTORNEY REPORT

Joseph Clifford contacted Attorney Fagan about a 33% reduction for electric contract with Direct Energy. The Authority would have a 3-year contract with a locked rate which will be 5.3 cents per kilowatt hour. Mr. Thomas made the motion for approval and Mr. Fisher second. Vote 4-0. (Reference 2203-B).

Attorney Fagan reviewed a right to know request from Process Masters Corporation and gave his approval.

Notice of Violation was sent to PGA Inc. with 30 days to comply dated July 15, 2019. (Reference 2203-C).

Aveen Lease for solar project is being reviewed.

Teamsters sent a letter to start negotiation of new contract. The Authority would like to complete this before year end to avoid payroll issues.

#### OPEN/OTHER ACTIONS

Place a public bid for engineering services to interview some firms for the Authority. Mr. Kavitski brought things to the attention of our engineering firm, which they do not correct. The Authority is having to correct too many issues lately. The Board of Directors agreed to see what other firms may offer the Authority.

Mr. Fisher stated Dave Wieller of Borton Lawson Engineering contacted him to thank him for the help with the PennDOT Highway Occupancy Permit.

Mr. Spock left the meeting at 7:05 PM for a fire call.

Mr. Wieller asked Mr. Fisher if he should attend the next board meeting. Mr. Fisher suggested that he contact Mr. Kavitski. However, Mr. Kavitski stated that he was not called.

Mr. Spock returned at 7:10 PM.

Property located at 402 Adams Street requested eliminating a sewer bill, but the Board stated the water meter would have to be removed and then billing would stop unless there would be a way to plug the sewer lateral. The Authority will call customer and give them the options of how they want to proceed.

While performing sewer camera work, the Authority is discovering sump pumps connecting to the sewer system. As the Authority finds this problem, we are contacting the homeowners to have them correct this issue. Mr. Kavitski stated the Authority may want to consider putting a violation in place for this problem. Some homeowners are correcting the issue when the Authority brings to their attention but after the Authority does the inspection to see problem was corrected some homeowners are reversing what the correction was which is a clear violation. Future discussion may be 1<sup>st</sup> offense written warning and 2<sup>nd</sup> offense \$1500.00 fine.


The Board of Directors informed Chuck Madison to obtain estimates for an office for Brittany Caskey, our Regulatory Compliance Specialist.

The magnesium hydroxide at the Wyoming St Pump Station is increasing in price and blocking the pumps at the pump station. The Authority is looking into a caustic soda with an enzyme, which may be cheaper. The Authority will run this on a trial basis to see if there are any positive or negative results with the sewer plant. The results will be ready for the August board meeting.

ADJOURN

Mr. Spock made a motion to adjourn the meeting and Mr. Fisher second. Vote 4-0.

*These minutes are certified true and correct to the best of my knowledge.*

  
Paul Thomas, Secretary

  
Carlene Troell, Non-Member Secretary