

THE REGULAR MONTHLY MEETING WAS HELD BY THE VIRTUAL MEETING ZOOM PLATFORM AND IN PERSON ON WEDNESDAY, OCTOBER 16, 2024, IN THE CONFERENCE ROOM AT 711 BIRKBECK STREET, FREELAND, PA. PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. THOMAS, MR. TIERNEY II, MR. CLYMER, THE ENGINEER, ATTORNEY FAGAN, ATTORNEY MALASKA AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

A moment of silence for Ryan's family, his brother-in-law passed away this week and Carlene's mom is in hospital.

CITIZENS PARTICIPATION

No citizens were present at the meeting.

JACOB WEINRICH, RYAN TROUTMAN, BRADLEY SAUERS, & JOSEPH WOODWARD OF PA AMERICAN WATER – UPDATE ON FOSTER TOWNSHIP I & I INVESTIGATION

Mr. Troutman explained to the Board the contractor for PA American Water has jetted 9,000 feet of sewer lines doing camera, cleaning and some issues were found. The final report has not been received yet. Manhole cover was discovered with holes drilled in it which will be addressed immediately and working through all items with ESC. Hardware is hung at the pump station for PLCs for flow meters for data logging to trend and track during weather events to target I & I issues, if they have or don't.

Mr. Kavitski asked for the timeline for completion on items mentioned at prior meeting which were to be provided in writing to the Authority.

Mr. Woodward stated a timeline will be put into writing. The camera of lines will continue along with the dye testing after the completion of televised and cleaning of all lines. The inspection and placing of dishes in the manholes to stop surface water from running into the sewer lines. The completion of these items will be completed by end of year.

Mr. Weinrich stated twenty-five percent of the system with TV work by end of year and the remaining of the system by end of next year.

Mr. Woodward stated PA American is trying to complete all areas which flow into the Wyoming Street Pump Station, which seems to be the area of concern. Mr. Weinrich inquired about which area for I & I, the Woodside area or subarea #5.

Mr. Kavitski said this is the older section of the collection system within Foster Township.

Mr. Woodward said their SCADA group is installing things now and once in place they will have better monitoring of the collection system. They will continue investigation of the sewer system itself and will have better information by year end to make decisions.

Mr. Troutman said the trend of the flow should be placed mid-December and they are on track to meet this deadline.

Mr. Kavitski said the Authority would be very interested in seeing this data real-time during weather events.

Mr. Weinrich stated PA American Water has been meeting with HRG and Ryan Smith regarding the Act 537, working on revising scope to be presented to DEP.

Mr. Woodward went over the items the Authority asked for completion – camera sewer system, dye testing, manholes check for high flows, High Tides or another system for real-time monitoring, checking flows on a weekly basis at the moment but not real-time yet, elimination of I & I, and connections on the Route 940 extension. PA American does have a call into Foster Township regarding the remaining connections, but PA American Water cannot force people to connect because it is a Foster Township ordinance. An update on these connections will be coming once they hear from Foster Township.

Mr. Troutman inquired about the invoicing for payments; is PA American Water keeping the monthly invoices separate from the miscellaneous invoicing. The Office Manager said this is being done correctly.

Mr. Woodward inquired about the new agreement being revised by their attorneys, in which a draft was sent to Attorney Malaska. Mr. Woodward inquired if there is anything else the Authority feels was not covered or missing.

Mr. Kavitski stated eliminating the I & I is the biggest issue. Things are dry now but when weather comes, the flow will increase, and data should be collected at that time.

Mr. Woodward assured the Authority the flow data information will be in place.

Mr. Fisher inquired about the payments being made at the same time as other customers and Mr. Kavitski said this will be part of the agreement which is being drafted now.

Mr. Woodward stated that with the new agreement the water turn off and on fees will increase from thirty to fifty dollars and if there is anything else, please let them know.

Mr. Kavitski mentioned the extension of the agreement to the end of the year is on tonight's agenda. Brenden Miller of HRG mentioned scheduling of another meeting in December with PA American Water and the Authority.

Mr. Kavitski stated the December Monthly Meeting for the Authority would be December 18, 2024, PA American Water could possibly attend and give the Authority an update.

APPROVE MINUTES

Mr. Tierney made the motion to approve the September Regular and Executive Meeting Minutes and Mr. Fisher second. Vote 5-0.

Mr. Clymer made the motion to approve the September Continued Meeting Minutes and Mr. Tierney second. Vote 5-0.

APPROVE SEPTEMBER PAID INVOICES

Mr. Thomas made a motion to approve the September paid invoices for the Water Division totaling \$169,105.69, and the Sewer Division invoices totaling \$184,370.27 and Mr. Tierney second. Vote 5-0. (Reference 2545-A).

CURRENT INVOICES

Mr. Thomas made a motion to approve payment of the current Water Division invoices totaling \$99,611.40, the Sewer Division invoices totaling \$60,602.38, and the Sandy Run invoices totaling \$59.17, and Mr. Kavitski second. Vote 5-0. (Reference 2545-B).

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2545-C. First National Bank two certificates of deposit are coming due on October 28, 2024. The Authority is awaiting new rates from the bank currently.

ENGINEERING REPORT

Mr. Brenden Miller of HRG, Inc. presented the Engineering Report. (Reference 2545-D).

Sewer Area

-SIUA and sampling stations – Chris Ferdik presented this portion of the Engineering Report HRG provided a draft final SUO consistency update document package for Foster Township to FMA's Legal counsel on 10/7/2024 as a template basis. Special Counsel Vince Pompo is reviewing this information currently.

Citterio Inspection was on October 3, 2024. A report will follow shortly.

SIU Sampling Station for Citterio is generally compliant for FMA purposes with a few loose ends which were previously identified – Flowlink Cipher Data, broken door latch, overflow float not functional, Moyer & Citterio Security Clasp. FMA in contact with Citterio IT personnel for door access logs or security

footage for cameras. FMA samples weekly. Citterio is supposed to be using the 24-bottle sampler which was brought to Dave Quinn's attention back in May.

Civil Penalties can now be utilized. They have missed the Slug/Spill Control Plan deadline, which an NOV can be issued for this reason. Dave Quinn was spoken to on October 3rd during the inspection, the pretreatment plant should be fully automated to control slug spills. The manual butterfly valve should be changed to automated for slug control.

Draft template for NOVs shortly. Cost recovery invoice is still outstanding from September 10, 2024. Complex violations with limitation exceedances during the 2024 inspection and they need to meet the permit limits.

Mr. Kavitski stated Citterio is responsible for pretreatment, and this means they need to get under the local limits for FMA to accept.

Mr. Ferdik explained the maximum penalty can be \$25,000 per day and it depends on the type of violation. He has contacted Citterio directly via email and he has not received any response.

-Sludge Dewatering Project – HRG continues to review the submittals. Update for delivery of the equipment is: Screw Press estimated date is November 18th; Reaction Tank estimated date is December 2nd; and Control Panel estimated date is January 6th at this time. The contracts will need to be extended due to the manufacturing delays and the contracts will be adjusted after the confirmation of the delivery date of equipment.

-NPDES Permit Renewal – HRG last corresponded with DEP in February 2024. DEP has not taken any action on the permit yet. Mr. Kavitski stated the Authority would like to review the permit and be able to make comments before the permit requirements are set in place. HRG did state the NPDES permit may have implications on the Authority's IPP program.

-ACT 537 Special Study – Mr. Fox and Brenden Miller looked at the Task Activity Plan for the Special Study, which was written by Borton Lawson Engineering Firm and DEP comments. HRG would like to set up another meeting with PAWC regarding this Special Study. With PAWC setting up flow meters the data should show the I & I in the Foster Township Sewer System. Mr. Kavitski explained to Brenden Miller, The Authority has flow meters in place which are collecting data, not sure exactly which subareas they are located in. Mr. Kavitski informed the Board the Authority needs to take care of the I & I in the Freeland Borough area, a lot of sump pumps, floor drains and roof leaders.

-Sewer Rules and Regulations – Placed on the Agenda for tonight and will be discussed later.

-Dynamic Separator – No update currently.

-Wyoming Street PS Plug Valve – HRG coordinated with Ryan Smith on recommendations for the plug valve. HRG did request quotes for curved flap gate valves to be installed in the upstream manhole. This would allow for isolation of the old wet well, without the need for plug valve maintenance.

Water Area

-Oak Street Water Storage Tank – The first payment request was emailed to the Authority for approval. Pre-construction meeting is scheduled for next Wednesday at 10 AM. Linde Corporation is looking at clearing and scrubbing the ground in November. Linde Corporation also informed HRG, the tank supplier said the tank would be scheduled for July 2025 delivery.

-Water Rules & Regulations – Placed on the Agenda for tonight and discuss later.

-Centre Street Water Main Replacement Project – Water services all installed, and the trench is backfilled, and final pave will be tomorrow other than the one intersection where a manhole must be installed.

Mr. Fisher inquired about the catch basin. He was informed that it was installed today at the alley with two inlets. Brenden Miller stated a substantial completion inspection and walk through needs to be scheduled and if that could be done on October 23rd after the Preconstruction Meeting. The Board inquired if all paving would be complete this year and Brenden Miller stated all will be paved tomorrow except for the intersection where the manhole will be installed at Centre & Walnut Streets. Completion date is scheduled for November 16th. Record drawings and service line cards will be reviewed and sent to Ryan Smith for the Authority's records. There was one lead service line which was discovered during this construction. Mr. Fisher inquired if the lead service line was recorded by Brittany, GIS person. Mr. Kavitski explained Brittany is working on the Lead Service Line Inventory. Brenden Miller informed the Board the Inventory needed to be submitted today. The Office Manager explained that Brittany submitted the Inventory last week and she is currently working on the Tier 1 Notifications, which DEP requires to be mailed to the property owners. Mr. Fisher inquired if the Authority could force a property owner to remove a lead/galvanized line. Mr. Kavitski stated no, the Authority cannot force anyone to change the service line because the Authority does not own the service line.

-SRBC Water Conservation Grant – HRG continues to work with Bentley Staff for a fee reduction for the annual software, the first two years will be covered in the grant, afterwards the Authority would have to

renew the software. Sensus meters seem to be the ones which will work with the software for leak detection.

-Sandy Run Corrosion Control Study – HRG submitted the Study to DEP on July 3rd and awaiting comments/updates. Brenden Miller will contact DEP and report back to the Board regarding a schedule for the design and construction schedule of the Corrosion Control System.

-PFAS, Iron and Manganese Treatment – Additional testing completed and waiting for results from Technical Manager. HRG is still tracking the Emergent Contaminant Funds from PENNVEST with possible Grant Funding in Spring.

-CFA Small Water & Sewer Grant – AFP #1 and Reimbursement #1 are on the agenda tonight.

SEWER DIVISION

Approve the PENNVEST Payment Request #7 in the amount of \$470.50 for the Sludge Dewatering Project, Mr. Thomas made the motion to approve and Mr. Clymer second. Vote 5-0. (Ref. 2547-A). The Payment Request was incorrectly listed as #6 on the agenda.

Addendum-Extension of the PA American Water Sewer Agreement to December 31, 2024, Mr. Tierney made the motion and Mr. Thomas second. Vote 5-0. (Reference 2547-B).

Discuss Citterio Sampling – Ryan Smith had concerns regarding the expense of the weekly sampling at Citterio. HRG recommends the Authority continue to sample. The Authority and Citterio sample the same day but at different times. Mr. Tierney inquired can the Authority request samples be taken at certain times of the day. This is a discussion which will take place with Citterio. Mr. Fisher inquired about all the testing Citterio is required to complete. Mr. Kavitski mentioned the IPP plan states Citterio must notify the Authority of any changes to their plant i.e. expansion because the Authority would need to complete a plan for increased flows. Foster Township area is allowed to send 390,000 gallons per day at 260 gallons per EDU, which works out to 1500 EDUs and between Foster Township residents in Upper Lehigh, Highland and parts of Freeland and Citterio, which varies on flows, total is approximately 900 EDUs.

Approve Updated Sanitary Sewer System Rules and Regulations dated September 2024, Mr. Thomas made the motion to approve and Mr. Kavitski second. Vote 5-0. (Reference 2547-C). Mr. Kavitski explained the Authority can make revisions at any time.

WATER DIVISION

Sikora Brothers Paving Inc., Contract 24-05 Change Order #2 for the Addition of Storm Inlets and Mains – Unnamed Alley & Centre Street for the Cost of \$10,934.00, Mr. Kavitski made the motion to approve the change order and Mr. Clymer second. Vote 5-0. (Reference 2547-D). Mr. Kavitski mentioned to the Board Freeland Borough will reimburse the Authority for this Change Order.

Centre Street Water Line Replacement Project, Contract 24-05: General Construction Application for Payment #1 in the Amount of \$139,411.80, Mr. Tierney made the motion to approve and Mr. Thomas second. Vote 5-0. (Reference 2547-E). Mr. Fisher inquired what percentage of the project is completed and Brenden Miller of HRG stated approximately a third of the project.

Approve Payment Request Form to CFA/DCED for the Centre Street Water Line Replacement in the Amount of \$139,411.00, Mr. Tierney made the motion and Mr. Thomas second. Vote 5-0. (Ref. 2547-F).

Approve the PENNVEST Payment Request #1 in the Amount of \$223,051.45 for the Oak Street Storage Tank Project, Mr. Tierney made the motion and Mr. Clymer second. Vote 5-0. (Ref. 2547-G).

Approve Updated Water System Rules and Regulations dated September 2024, Mr. Tierney made the motion and Mr. Thomas second. Vote 5-0. (Reference 2547-H). Mr. Kavitski mentioned the Water Rules and Regulations could be revised at any time.

MANAGER REPORT

There was no Technical Manager report given this month.

Ductless unit quotes for the UV Room at WWTP, Mr. Fisher made the motion to table all and Mr. Kavitski second. Vote 5-0.

Plug Valve for Wyoming St PS, Mr. Tierney made the motion to table and Mr. Kavitski second. Vote 5-0. HRG will have additional information for the November meeting.

ENGINEERING INVOICES

Mr. Thomas made the motion to approve HRG Invoice #187326 \$3,505.50; Invoice #187327 \$375.00; and Invoice #187328 \$14,752.85 and Mr. Clymer second. Vote 5-0. (Reference 2548-A).

ATTORNEY REPORT

Attorney Malaska suggested meeting with the Board regarding the PAWC agreement. Attorney Malaska inquired about the RTK request, and the Secretary explained they would not except the information with just titles and salary information. The request was then made with the names, titles and salary information and the Authority has not been contacted since.

Attorney Malaska inquired about the Foster Township Seat on the Board, investigated the current by-laws and the old Foster Township Agreement. Freeland Borough must appoint the successor - Mr. Clymer's seat, but Foster Township makes recommendations.

Mr. Thomas totally disagrees with this scenario. Foster Township sold the Sewer System, that was the end of the agreement. That was placed in the agreement so Foster Township would have input as long as they were overseeing the Sewer System. It should go back to Freeland Borough to make the appointment of whoever they want and do not have to consult with Foster Township. Freeland Borough could appoint someone from Foster Township if they choose that is being serviced by the Water Division because they are part of the Borough System. Foster Township sold the Sewer System and should have no input. Butler Township does not have representation on the Board, Foster Township sold the System, and they should have no say.

Attorney Malaska recommends contacting Freeland Borough to see who they appoint, provide Freeland Borough with a letter about Mr. Clymer's resignation. It's up to Freeland Borough to appoint someone.

Attorney Fagan inquired whose seat was coming up at the end of this year and the Secretary was almost positive it was Mr. Clymer. The 1999 Intermunicipal Agreement ended when Foster Township sold the System.

Mr. Clymer did mention Foster Township Supervisors were going to recommend someone to Freeland Borough for his seat.

Mr. Kavitski stopped the meeting for a moment and thanked Mr. Clymer for all his years of service and could not have asked for a better guy on the Board. You have helped the Authority so much; you have listened, and you have understood all situations. Mr. Kavitski said, "I am very proud you were on the Board, and we thank you for everything."

Mr. Clymer stated like I have said in my resignation letter, "I appreciate the professional courtesy provided to me by everyone and you think of the community and everyone in the Township when making your decisions, who you are responsible for, and I truly appreciate it."

OPEN/OTHER ACTIONS

Rainfall was 1.69" for the month.

PenTeleData, Yearly Total Security License for Office Building, at the cost of \$484.70, Mr. Kavitski would like to have a private meeting with them. Garland Communications, our IT company, cannot access some things without going to PenTeleData first, which is not a good thing. Garland can no longer work on the server. The office staff had an issue with a computer, and it took hours for PenTeleData to respond and they responded via email only. The Authority would like Garland to be able to support the Authority as they did in the past and the Authority still has all the equipment. PenTeleData has Garland locked out of the computer systems and their response times are too long. Mr. Fisher made the motion to table the license and Mr. Kavitski second. Vote 5-0.

Attorney Malaska requested all PenTeleData contracts be sent to him for his review.

Remote Desktop Server Project & Licensing for SCADA System from Garland Communication Systems for \$5,097.00, Martin Auman of Keystone Engineering and Garland are working together for the Operators

to have remote access to the SCADA System, Mr. Thomas made the motion to approve and Mr. Tierney second. Vote 5-0. (Reference 2549-A).

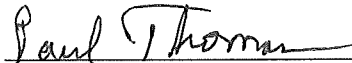
Mr. Fisher inquired if this is an app for the phones for the SCADA System. Mr. Kavitski explained it is an app as well as remote desktop application.

Hire Stephen Sacco, Water/Sewer Laborer, Mr. Thomas made the motion to approve the hiring and Mr. Fisher second. Vote 5-0.

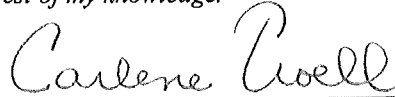
Mr. Clymer made the motion to adjourn the meeting and Mr. Kavitski second. Vote 5-0.

Mr. Thomas said he is going to really miss Mr. Clymer on the Board and Mr. Kavitski seconded this sentiment.

These minutes are certified true and correct to the best of my knowledge.



Paul Thomas, Secretary



Carlene Troell, Non-Member Secretary