

THE REGULAR MONTHLY MEETING WAS HELD BY THE VIRTUAL MEETING ZOOM PLATFORM ON WEDNESDAY, AUGUST 19, 2020. PRESENT WERE MR. KAVITSKI, MR. FISHER, MR. LINDSEY, MR. CLYMER JR., CHUCK MADISON, RYAN SMITH, THE ENGINEER, THE ATTORNEY, AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

Moment of silence for the people who are suffering and the workers that are helping with COVID-19.

CITIZENS PARTICIPATION

No citizens participated in the meeting.

APPROVE JULY MINUTES

Mr. Lindsey made the motion and Mr. Clymer second. Vote 4-0.

APPROVE JULY PAID INVOICES

Mr. Fisher made a motion to approve the July paid invoices for the Water Division totaling \$ 59,251.22 and the Sewer Division invoices totaling \$ 57,147.08 and Mr. Kavitski second. Vote 4-0. (Reference 2264-A).

CURRENT INVOICES

Mr. Clymer made a motion to approve payment of the current Water Division invoices totaling \$ 99,012.31, the Sewer Division invoices totaling \$ 79,242.09 and the Sandy Run invoices totaling \$ 418.53 and Mr. Lindsey second. Vote 4-0. (Reference 2264-B).

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2264-C.

SEWER DIVISION

See Engineering Report Reference 2264-D.

Items not covered in the engineering report are as follows:

PADEP Act 537 Special Study – Ms. Albert went over the flow data charts during rainfall events with the Board. Ms. Albert stated the Wyoming St PS does not have a combined sewer permit, which means sewer and storm water must be separate. Foster Township is above the gallons per day allowance during rain events. Foster Township's average daily flow is 200,000 mgd but during a rain event the flow goes to 1.66 mgd. Ms. Albert is investigating EDU versus Bulk User Rates to see how other Authorities and Municipalities are handling their billing.

Mr. Kavitski wants to investigate the difference between the EDU and Bulk User Rates for Foster Township. FMA wants to investigate to see if there is a storm water basin in Foster Township connected to the sanitary system but FMA needs Foster Township's cooperation with this situation. Suggestions of dye testing or smoke testing were brought up. Ms. Albert of Borton Lawson stated smoke testing would be more beneficial but again it was pointed out FMA needs the cooperation of Foster Township Supervisors to move forward with any of these issues.

Mr. Kavitski stated the Board is reaching out to Foster Township to discuss several items that need to be addressed. Foster Township Supervisors have finally given the Board several dates to meet to discuss these issues. After some discussion, August 24 of 2020 was agreed on with the Board to meet with Foster Township Supervisor, Gerald Brogan and Attorney Donald Karpowich with the Board of the Freeland Municipal Authority and Attorney Peter J. Fagan.

The VFW called the Authority office today about a sewer lateral backing up. Upon staff going there and investigating VFW is responsible for the problem. FMA will also be sending a letter to the VFW regarding grease being discarded into the sanitary system and a sump pump also connected to the sanitary system, these issues need to be corrected.

Industrial Pretreatment – Mr. Kavitski inquired about the sampling pits from Ms. Albert of Borton Lawson and she is working on gathering the information. Sampling stations will consist of flow monitoring, vault inground and composite sampler for PGA and Citterio at all discharge points.

POTW Pretreatment Program Development & Implementation – Ms. Albert inquired about PGA with a response to the industrial waste survey and PGA never did respond to the survey. FMA has done multiple attempts for this information with no responses.

Ms. Albert did inquire about the local limits if the limits were officially adopted by the Authority. The Board Secretary will check into this matter for next month's meeting.

Sludge Press Evaluation – FMA is doing the percentage test on the sludge for comparison to the different vendors.

After the three vendors are done with their demonstrations, Ms. Albert of Borton Lawson will do a comparison chart to see which one would be more beneficial and cost effective for the Authority.

Well Pump Motor Failure Issue – Again Kohls Bros stated the issue for the failure cannot be determined. Mr. Kavitski states FMA should not have to replace motors every 15 to 18 months. FMA coordinating a meeting with PPL to review the monitoring of the voltage from our findings and PPL findings. Keystone Engineering will be programming phase loss into the SCADA system – Hayden Electric needs to complete wiring. MegAlert can monitor voltage for early indication of insulation going bad on wiring. Mr. Fisher discussed the VFD's which should protect the motors and to possibly investigate a voltage suppression system. MegAlert will be installed at drive panel and monitor the insulation and it will be tied into the SCADA system for monitoring.

Ms. Albert of Borton Lawson stated the VFD's all settings are complex and need to be documented. FMA is awaiting the O & M Manuals from Hayden. VFD adjustments have been made by Schneider Electric and should be documented for every Well House.

Final Payment Application will be held until FMA receives all documentation for the Well House Upgrades per Mr. Kavitski.

Mr. Fisher made the motion to purchase 6 MegAlert insulation testers and have Hayden install and Mr. Clymer second. Vote 4-0. (Reference 2264-D)

Grease traps were discussed. Mr. Kavitski wants a list compiled of all the bars and restaurants. FMA needs to visit these establishments to discuss when their grease traps were last maintained. Also, the possibility of installation of a grease trap if they currently do not have one in place.

WATER DIVISION

Mr. Lindsey made the motion to approve RUS Reimbursement Request #25 in the amount of \$49,634.50 and Mr. Fisher second. Vote. 4-0. (Reference 2265-A)

Mr. Kavitski asked the Board to consider purchasing a Schneider Electric spare master RTU, a Well RTU and simulator for training. Mr. Martin Auman of Keystone Engineering will be contacted for his input with the simulator. Mr. Fisher made the motion to approve and Mr. Lindsey second. Vote 4-0.

Mr. Kavitski requested the Authority to also purchase a heavy-duty snow blower for the office area and the Board agreed. Chuck & Ryan will gather a few proposals for next meeting.

Mr. Fisher is going to investigate collection agencies for delinquent accounts to see if it would be beneficial to hire an agency. FMA has placed liens on properties, which has proved to be beneficial in the past. FMA did not place penalties on accounts for quite some time during the pandemic but reinstated penalties in July.

BORTON LAWSON INVOICE

Mr. Fisher made the motion to approve the Borton Lawson invoice #2020-4714-001-0000006 dated August 11, 2020 for \$ 1,464.40 and Mr. Kavitski second. Vote 4-0. (Reference 2266-A).

ATTORNEY REPORT

Attorney Fagan stated the month has been busy filing liens on properties for non-payment and two satisfactions too. Attorney Fagan did explain once a lien is placed with the Prothonotary Office, they send a letter to the property owner informing them a lien was placed and by whom.

Mr. Fisher asked if the Authority sends a letter about the possibility of lien being placed on their property prior to filing a lien. Attorney Fagan stated this is a wasted step in the process because the property owner continues to receive their bill every month and still chooses not to pay their bill. Once the property owner receives the actual letter from the Prothonotary Office most people choose to pay on their bill at that time.

Attorney Fagan was happy to report the Dempsey Uniform & Linen Supply picked up their mats and the matter has been resolved.

MANAGER REPORT

Ductless air conditioning is complete at the WWTP.

Manholes are being done at this time and awaiting a start date on the fence.

Trying to devise a solution to the air release at raz pit.

Looking at the valves for the Front St. main extension.

Golf balls at the WWTP plant-issued taken care of and the person was spoken to about the situation. The person was made aware they could be liable for damages.

Training the guys on the Langelier tests.

Create log of well failures at each Well House – May be able to use alarm screen out of SCADA.

Generator and ATS at Well 12 will be installed Monday August 24th.

Completed blacktop at previous work areas.

Wyoming St PS – Switch issue completed.

Manhole at Lincoln & Maple loose and will be sealed.

OPEN/OTHER ACTIONS

Mr. Fisher made the motion to hire Zakary Hunsinger tentatively upon successfully passing the physical and drug test and Mr. Lindsey second. Vote 4-0.

ADJOURN

Mr. Fisher made the motion to adjourn the meeting and Mr. Lindsey second. Vote 4-0.

These minutes are certified true and correct to the best of my knowledge.

Paul Thomas, Secretary

Carlene Troell, Non-Member Secretary